

OLAC NEWSLETTER
Volume 19, Number 1
March, 1999

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FROM THE EDITOR
Kay Johnson

This issue of the OLAC Newsletter features reports from the 1999 ALA Midwinter Meeting, including recent information on electronic resources cataloging issues, the revision of *Archival Moving Image Materials* and news from the Library of Congress. Nancy Olson's "Everything You Always Wanted to Know" column provides invaluable information on GMDs and the 1998 revision of AACR2. You may want to attend her 1999 Workshops. As someone who has taken her workshop, I strongly recommend it to anyone who is starting off in AV cataloging or wishes to brush up on current technique.

This issue also includes the Index to Vol. 18 (1998). Michelle Robertson has done a great job in compiling the index. She's already researching ways to compile a cumulative index in the year 2001. This daunting task will combine the indexes from all 20 years of *OLAC Newsletters*.

The "Meet the Candidates" announcement provides background information on the candidates running for OLAC Vice President/President-Elect and Treasurer. You will receive a ballot in April. Your vote is important!

OLAC is always looking for liaisons or people to submit meeting reports or book reviews. If you are interested in volunteering for the ALCTS Media Resources Committee Liaison position, please get in touch with Virginia Berringer or any of the other OLAC Board members. For meetings (including all discussion groups) where there is no formal OLAC liaison, feel free to submit a report to Mary Konkel, Conference Reports Editor. Book reviews of interest to audiovisual catalogers can be submitted to Vicki Toy Smith. Their addresses are inside the front cover of the *OLAC Newsletter*. Speaking of book reviews, music catalogers will be interested in Katherine Rankin's review of *Music Subject Headings: Compiled from Library of Congress Subject Headings*, 2nd edition, in this issue.

I'll be heading to the Annual NASIG Conference and the ALA Annual Conference in June. Maybe I'll see you there!

*** The tentative contributions deadline for the June issue is May 1, 1999 ***

FROM THE PRESIDENT
Virginia Berringer

This winter has brought some very interesting weather to most of us, but the weekend of Midwinter in Philadelphia was most cooperative (I know, I know-it was pretty chilly for folks from the sunny South, but, at least for us born and bred Northerners, it was a lovely winter weekend) and lots of OLAC business was completed.

As I promised all those people who asked me in Charlotte where the next OLAC Conference would be held, the location for OLAC 2000 was decided. [Trumpet fanfare, please...] Seattle, Washington will be the venue for our next OLAC conference. Cathy Gerhart and her associates will be planning this conference, which will probably be held about the middle of October. Watch the Web page, OLAC-List and the OLAC Newsletter for more information as it becomes available. I know Cathy and her committee will welcome any volunteers who'd like to help plan this meeting. You don't need to live in the area to help with many aspects of conference planning.

If you're looking for a way to serve OLAC and don't think conference planning is your forte, consider volunteering to serve as the liaison to the ALCTS Media Resources Committee.

At the CAPC meeting in Philadelphia, Ann Caldwell reported on the NACO-AV Funnel Project, a report that deserves more than just a line or two in the CAPC Minutes. The high number of headings submitted and/or modified is one of the best indicators of the contribution our members are making to the cause of quality cataloging for nonprint materials. It also reflects the hard work and dedication of the funnel coordinator. In training, revising, and advising the members of the funnel, Ann is doing an outstanding job.

On a related note, as OLAC's involvement in NACO has grown, the conflict in meeting times at ALA between the OLAC Membership meeting and the PCC meeting on Sunday evening has prompted us to try moving our membership meeting back to Saturday evening. I've requested this time for the upcoming meetings in New Orleans. CAPC should meet, as usual, on Friday evening, but will hopefully start at 7:30 instead of 8:00, and the Executive Board meeting will be held on Saturday afternoon if all works out as planned.

TREASURER'S REPORT

Expanded Second Quarter and Year-To-Date
Through Jan. 29, 1999
Richard Baumgarten, Treasurer

	Expanded 2nd Quarter	Year-To-Date
OPENING BALANCE	\$14,677.00	\$15,912.00

INCOME

Memberships	\$2,801.00	\$2,801.00
Dividends	\$174.51	\$362.37
Conference Account*	\$5,793.95	\$5,793.95
Total	\$8,769.46	\$8,957.32

EXPENSES

ALA	\$180.00	\$180.00
Board Dinner		\$281.00
Stipends	\$300.00	\$1,150.00
Account Fees		
Annual Fee		\$80.00
Other Fees	\$119.28	\$220.60
Postage and Printing**	\$3,542.35	\$3,652.89
Photocopying	\$91.48	\$91.48
Travel***	\$3,662.40	\$3,662.40
Total	\$7,895.51	\$9,318.37

CLOSING BALANCE

\$15,550.95

* Additional money for phone calls and photocopying will be subtracted from this amount.

** Includes \$229.00 for brochure and \$1,788 for directory

*** Includes \$3,176.83 for speakers' travel expenses and bus to Mint Museum at the Conference.

OLAC'S NEW MEMBERSHIP DATABASE

OLAC has moved from a DOS-based membership database to Microsoft Access, thanks to the creative thinking and hard work of Pat Thompson. She created the fields and entered most of the membership data. The new database contains both the Treasurer's membership data as well as directory data, making future *OLAC Directories* much easier to compile.

MEET THE CANDIDATES

CANDIDATES FOR VICE PRESIDENT/PRESIDENT-ELECT

Lowell Ashley

Catalog/Authorities Librarian Smithsonian Institution Libraries

Background information: In his present position, Lowell catalogs books, sound recordings, videorecordings, music, and maps. As the NACO Coordinator for Smithsonian Institution Libraries, he oversees the libraries' contributions to the National Name Authority File. Before coming to Smithsonian Institution Libraries in August 1997, he was Principal Cataloger at Virginia Polytechnic Institute and State University in Blacksburg and a catalog librarian at James Madison University in Harrisonburg, Virginia. Lowell holds a B.A. Degree in music and English from Emory and Henry College in Emory, Virginia, an M.L.S. Degree from George Peabody College in Nashville, Tennessee, and he has done additional graduate work in music at Yale University and Indiana University.

OLAC activities:

OLAC/MOUG liaison, 1986-1992; Member of CAPC, 1993-1995.

ALA activities:

Member, ALCTS/SAC Subcommittee to Plan a Program for Annual 1998, 1997-1998; Intern, ALCTS Audiovisual Committee, 1997-1998; Member, ALCTS Media Resources Committee (formerly ALCTS/AV), 1998-; ALCTS/MRC liaison to ALCTS Networked Resources and Metadata Committee, 1997-.

MLA activities:

Chair, Chesapeake Chapter, 1986-1987; Chair, Program/Coordinating Committee of the Chesapeake Chapter for the spring meeting at Blacksburg, Virginia, 1988; Member, Automation Subcommittee, 1988-1997; Chair, Bibliographic Control Committee Working Group on Bibliographic Control of Music Video Material, 1991- 1995; Editor of Cataloging Musical Moving Image Material, a project of the Video Working Group published by the Music Library Association in 1996; Co-presenter, Continuing Education Preconference: Cataloging Music Materials on Videorecordings, Boston, Mass., Feb. 1998.

Ruth C. B. Roazen

Manager of Cataloging Services/Head of Cataloging Randall Library, University of North Carolina at Wilmington

Background information:

Ruth has been Head of Cataloging at Randall Library since 1997 and employed by the Library since 1992. Her responsibilities focus on overall catalog management, training and support of all catalogers and support staff (who catalog all types of material), OCLC procedures and software management, and editing and maintaining local cataloging procedures in a web-based dynamic procedures manual. Ruth began cataloging AV materials and later added sound recordings and computer files. In 1995, Ruth became Principal Cataloger, being responsible for cataloging standards, procedures and quality throughout the department. As Chair of Coastal Library

Consortium Internet Resources Cataloging Committee, Ruth is leading the three libraries in her consortium in developing consortium-wide cataloging standards for Internet resources and in beginning to catalog Internet resources. In her career Ruth has primarily cataloged video recordings and other non-book material.

OLAC activities:

Member, OLAC Conference Local Planning Committee (Charlotte, NC, 1998 Conference); Participant, NACO-AV funnel project.

Other AV activities:

Presenter on cataloging Internet materials, Academic Libraries Seminar at North Carolina Central University (1998); Presenter on Cataloging Internet materials at the 1998 CIUG (Carolina Innovative Users Group) Conference; and Participant at the OCLC Institute's Knowledge Access Management seminar.

CANDIDATES FOR TREASURER

Richard Baumgarten

Cataloger Johnson County Library (Shawnee Mission, Kansas)

Background Information:

In his present position, Richard catalogs in all formats with sole responsibility for compact discs, CD-ROMs, and monograph reference books. He also catalogs in other formats as needed. He has trained copy catalogers to catalog nonprint material, including core-level record cataloging in two formats. Previously, he also selected history and geography books and has assisted in the automation department.

OLAC activities:

Treasurer, 1997-; Participant, NACO-AV funnel project

ALA activities:

Co-Chair, ALCTS' Creative Ideas in Technical Services Discussion Group; Member, PLA Division; Member, Cataloging in the Public Library Interest Group.

Jan Mayo

Head, Monographs & Multimedia Cataloging, Joyner Library, East Carolina University (Greenville, NC)

Background information:

In her current position, which took her to East Carolina University in North Carolina in 1992, Jan serves as Head of Monographs & Multimedia Cataloging. She is responsible for the training and supervision of five support staff members whose primary responsibility is copy cataloging for at least one of the following: new monographs, Reference materials, Hoover Collection monographs, ECU theses, North Carolina materials (including maps and rare books), Government documents materials, and teaching resources materials. As an original monographs

cataloger, she is responsible for all original monographic cataloging in the above named areas. Jan previously worked at the University of Louisville as an original monographs cataloger, 1990-1992; and at OCLC as a product support assistant for the CAT CD450 and Cataloging MicroEnhancer products, 1988-1989. She received a B.A. in English from Ohio State University in 1982 and an M.L.S. from Kent State University in 1988.

OLAC activities:

Member, OLAC Conference Local Planning Committee (Charlotte, NC, 1998 Conference).

Other activities:

ALA (1986-) Divisions: ACRL, ALCTS

North Carolina Library Association (1993-) Divisions: Resources and Technical Services Section; member of Resources and Technical Services Section (RTSS) Membership Committee (1996-) and Intellectual Freedom Committee (1996-1997)

North Carolina SOLINET Users Group (1993-)

Southeastern Library Association (1994-)

**ONLINE AUDIOVISUAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL CONFERENCE**

Philadelphia, Pa.

January 29, 1999

Minutes

The meeting was called to order by Cathy Gerhart, CAPC Chair, at 8:05 PM. CAPC members present included: Cathy Gerhart, Ann Caldwell, Brad Eden, Marcia Evans, John Felbinger, Marlyn Hackett, and Sheryl Horner. There were 15 guests.

1. Members and guests introduced themselves.
2. The minutes of the CAPC meeting of June 26, 1998, were approved as published in the September 1998 OLAC Newsletter with one correction- Marcia Evans was reappointed to CAPC.
3. Announcements

Meredith Horan reported that the National Library of Medicine began including the mode of access note in its Internet resource records.

4. Reports

a. NACO-AV Funnel Update

Ann Caldwell reported that ten new people were trained at the Charlotte Conference. Since July, 571 new authority headings have been reviewed and submitted to the Library of Congress.

b. Computer Files Core Record

Norma Hendrickson, Library of Congress, reported that the core standard for computer files would be discussed Saturday AM at the PCC Standing Committee on Standards. The final reviewer is the PCC Steering Committee. Adoption of the standard is expected in the spring. There were a number of minor modifications, as well as some language adjustments (related to the importance of content over the physical carrier). Footnotes became part of the paragraph.

c. Archival Moving Image Materials (AMIM) Second Edition Draft

The Chair asked for volunteers to compose the CAPC Task Force to Review the Draft AMIM. The group includes Brad Eden, Vicki Toy Smith, Ann Caldwell, Marlyn Hackett, Johanne LaGrange, and Diane Boehr (consultant). Additional members are welcome and a chair remains to be appointed.

Arlene Balkansky, Chair of the LC Motion Picture, Broadcasting and Recorded Sound Division (MIB/RS) AMIM Revision Committee, spoke about the changes proposed in the second edition of the AMIM. She requested comments by March 15. The draft resides on LC's Cataloging Policy and Support Office home page (<http://lcweb.loc.gov/catdir/cpso/amimcovr.html>). Arlene distributed a summary of the changes. These changes include:

1. There is no longer any distinction made between "major" and "minor" change versions: whenever deliberate modifications are made to the contents of the original manifestation of a work, these new works are considered versions and are each cataloged separately from the original work.
2. Since works in another language and/or script will now be treated as versions, parallel titles have been defined much more narrowly, and are used only for rereleases and reissues in the same language which have no changes to the content of the work.
3. An option to use a main entry heading other than the title proper has been added.

4. This manual now allows the use of uniform titles and provides guidance for their use in Appendix D, M/B/RS Policy on Uniform Titles.
5. Many of M/B/RS's rule interpretations and policy decisions which were developed during the 15 years since the publication of AMIM have been incorporated into the rules.

Other important changes include:

- expanded rules for the statement of responsibility
- expanded rules for television materials
- new rule for works with a collective title
- elimination of "umbrella" series
- US MARC tagged examples reorganized and renumbered sections within chapters
- updated and expanded appendices, glossary, and index [index not included in draft]

Jane Johnson gave a presentation summarizing the work of the AMIA AMIM Revision Subcommittee, who have some serious disagreements with the AMIM draft. The Subcommittee's key areas of interest include transcription, uniform title, main entry, and definition of some terms. AMIA believes there are some problems in the draft related to clarity, simplicity, and conformity to prevailing practice and existing standards. In addition, they believe AMIM should more closely conform to AACR2. The Subcommittee feels there is an overuse of options which complicates decision making and deviates from standard practice in a record sharing era. Jane also noted that the terms "work," "version," and "item" are used interchangeably in the draft but have very different meanings. Uniform title, parallel title, as well as reissue and re-release are redefined. This draft revision process offers a good opportunity re-think the structure of the rules. The Subcommittee is proposing three new chapters, uniform title, object of the record, and choice of access points and offer three alternative drafts, on their home page in the form of a comments document. The Subcommittee has another document on the Web, a discussion paper comparing the treatment of the physical description area (for preservation experts). The papers are available at: <http://www.amianet.org/>. Jane encouraged everyone to make a rigorous assessment of the AMIM draft.

- d.
- e. MARBI Proposals and Discussion Papers

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at this conference. (His complete report with and explanation of the documents and MARBI results can be found elsewhere in this issue.) CAPC

did not have any strong recommendations on any of the proposals to take to the MARBI meetings.

5. Old Business

The Chair announced the members who compose the newly established Subcommittee to Study the Terms and Definitions for Source of Title Notes for Internet Resources. The group includes Richard Baumgarten, Marcia Evans, Sue Neumeister (consultant), Maxine Sherman, and John Attig (consultant).

6. New Business

Since the NACO AV Funnel Project includes such a wide variety of libraries, Ann Caldwell suggests OLAC create a list of sources for authority work for AV materials. A few related finding aids have been discovered on the Web. It was noted that UCLA has a good annotated bibliography on the topic. Ann and Cathy will call for submissions on the OLAC-list and Newsletter. The Chair will recruit a volunteer to manage this task and Ann will serve as a consultant.

Romantic films are covered very poorly in the existing genre lists. To increase the number of headings; CAPC proposes to identify some terms that are missing and make submissions. No special subcommittee is formally established, but OLAC members will be encouraged to submit new genre heading terms. Arlene Balkansky said a new LC Moving Image Genre Form Guide is available. Even though Library of Congress gives SACO training sessions at most ALA Conferences, there remains a need for SACO training among AV catalogers. John Attig noted the importance of a SACO mentor program. Diane Boehr, Lowell Ashley, John Felbinger, Sheryl Homer, and John Attig will serve as mentors.

Ann Caldwell requested a volunteer to serve as the OLAC ALCTS Media Resources Committee representative.

Ann Caldwell suggested considering an earlier time slot for the CAPC meeting. The Chair will discuss the change in time with the Executive Board and ALA.

The meeting adjourned at 9:55 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary

**ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE BOARD MEETING
ALA MIDWINTER MEETING**

Philadelphia, Pa.
January 30, 1999

Minutes

1. Call to Order, Introduction, Announcements (V. Berringer)

President Virginia Berringer called the meeting to order at 2:10 PM. Board members present included: Virginia Berringer (President), Sue Neumeister (Past President), Mike Esman (Vice President/President-Elect), Richard Baumgarten (Treasurer), Cathy Gerhart (CAPC Chair), and Meredith Horan (Secretary). Kay Johnson (Newsletter Editor) was unable to attend. Also present to give reports were: Ann Caldwell (NACO AV Funnel Coordinator), Kevin Furniss, and Jan Mayo (1998 Conference Local Arrangements Committee).

2. Secretary's Report (M. Horan)

The minutes of the last Executive Board meeting, held November 6, 1998, at the OLAC Biennial Conference, Charlotte, NC., were approved as published in the December 1998 OLAC Newsletter.

3. Newsletter

The President said the March Newsletter deadline is February 15.

4. Treasurer's Report (R. Baumgarten)

The November Conference financially broke even. A thank you is owed to Pat Thompson who helped combine two separate OLAC membership databases. Mailing the dues renewal notices will test the updated membership database. The Treasurer gave a brief demo of the new database on his laptop computer. The notice for back issues of the OLAC Newsletter will appear in the March 1999 Newsletter as well as on the OLAC-List, AUTOCAT, and INTERCAT. The Treasurer also noted that the dues increase was included in the September 1998 Newsletter (see page 21).

5. CAPC Report (C. Gerhart)

CAPC will work with ALA to acquire an earlier time frame (7:30-9:30 PM) for the Friday night meetings. It may be too late to change the New Orleans time slot but the Chair will investigate. The Chair questioned the CAPC Chair's annual reappointment and satisfactory performance evaluation requirement from the *OLAC Handbook* (p. 10). The Chair also noted the restriction in the handbook which says reports are allowed only at the membership meeting. The report on AMIM on Friday night at the CAPC meeting,

though violating the handbook agenda rule, was justified. The CAPC Chair will draft OLAC Handbook revisions regarding appropriate topics for agendas and send it to the Board so it can be discussed at ALA Annual, New Orleans.

6. 1998 OLAC Conference Report (K. Furniss)

The September 30 deadline extension brought a substantial increase in attendees. The bill for the Radisson Plaza was \$10,170.70. The hotel allowed OLAC to bring in its own AV equipment. Winthrop University contributed half of the photocopy costs for handouts. A key to successful conference publicity is getting registrations out as early as possible electronically. The charge for conference rooms depends on the number of guest rooms filled. Attendance was 180, with 88 first time attendees. The *OLAC Handbook* time outline for the conference needs to be revised. Securing a hotel site and establishing a conference date are the earliest responsibilities of the local arrangements committee. In Charlotte, the NASCAR race put a wrinkle in the conference calendar. Kevin suggested establishing a central repository for information on conference fund-raising. It is important and expensive to acquire Internet connections for some workshops. Attendees should funnel workshop questions to instructors via the local arrangements group. Registration receipts should be included in the conference packet. Additional workshops should be planned for Friday and Saturday. The overall conference quality ranked 4.46 out of 5 (5 being top of the scale) on the evaluation forms.

7. Fund-raising (Jan Mayo)

Jan distributed a draft proposal for a central repository for fund-raising data. This concept would guide future local arrangements committees. Endeavor contributed \$150 to the 1998 Conference. The Vice President/ President Elect suggested creating regional and national lists of donors. It was suggested that a marketing/fund-raising person could work closely with the Millennium Committee and come under the purview of the Vice President/President Elect. The Vice President/President Elect and the Secretary will draft a proposal defining this position for ALA Annual, New Orleans.

8. *OLAC Handbook* Additions

There was a motion to insert on p. 20 of the *OLAC Handbook*, "Mileage for workshop leaders who drive will be paid at the rate of the host institution." The motion passed.

There was a motion to insert on p. 20 of the *OLAC Handbook*, "In the absence of the office holder, substitutes will receive the stipend." The motion passed.

There was a motion to revise p. 14 of the *OLAC Handbook* to read, "The MARBI Liaison, CC:DA Audience Observer, NACO-AV Funnel Coordinator, and NACO-AV Funnel Assistant Coordinator are non-voting ex officio members of CAP C." The motion passed.

9. Millennium Committee

Bobby Ferguson and Kay Johnson will serve as Co-chairs. Rebecca Lubas and Sheila Smyth are committee members. Additional members will be selected to complete the committee, representing as many types of members as possible from those who volunteered in response to calls appearing in the *OLAC Newsletter* and at the OLAC Conference in Charlotte.

10. NACO-AV Funnel (A. Caldwell)

Diane Boehr will serve as the NACO-AV Funnel Assistant Coordinator. Mike, Cathy, and Meredith will draft a position description for the NACO-AV Funnel Coordinator to insert on p. 11 of the *OLAC Handbook* by ALA Annual, New Orleans. The budget for the NACO-AV Funnel activities is covered under stipends and fees on p. 20 of the *OLAC Handbook*.

11. New Business

Ann Caldwell plans to put in a proposal for a 2002 OLAC Conference in Providence, RI.

Cathy Gerhart invited OLAC to Seattle in 2000 for the Biennial Conference. She distributed information from Seattle hotels and warned that hotels prices were comparable to Philadelphia (\$110, \$120 a night). Seattle is an excellent place for tours. Cathy will chair the local arrangements committee and tap into the list of regional OLAC members from the Treasurer to staff the committee. The President suggested including a SACO workshop. The Board approved an estimate of \$140 a night as an acceptable target for conference hotel guest rooms. The motion was approved.

Virginia will try to switch the Sunday night membership meeting back to Saturday at ALA since it conflicts with the Program for Cooperative Cataloging (PCC) meeting.

12. OLAC Elections

The slate of candidates for the upcoming OLAC election, submitted by Richard Harwood, chair of the Elections Committee, and applications for positions on CAPC, presented by Cathy Gerhart, were discussed in closed session.

The meeting adjourned at 5:15 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary

**ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE MEMBERSHIP MEETING
ALA MIDWINTER MEETING**

Philadelphia, Pa.
January 31, 1999

Minutes

1. Call to Order, Introduction of Officers, Announcements

President Virginia Berringer called the meeting to order at 8:15 PM and introduced the current officers Virginia Berringer (President), Richard Baumgarten (Treasurer), Cathy Gerhart (CAPC Chair), Meredith Horan (Secretary), Mike Esman (Vice President/President Elect), and Sue Neumeister (Immediate Past President). There were 6 guests. Newsletter Editor Kay Johnson was unable to attend.

The President will talk to ALA about moving the OLAC membership meeting to Saturday evening at future conferences. The current Sunday night slot conflicts with a major Program for Cooperative Cataloging (PCC) meeting.

2. Secretary's Report

Meredith Horan asked for a motion to approve the minutes of the last membership meeting, held November 6, 1998, at the OLAC Conference in Charlotte, NC., and as published in the December 1998 Newsletter. The motion passed.

3. Treasurer's Report

Richard Baumgarten said the November OLAC Conference broke even. There is about \$17,000 in the treasury.

4. Newsletter Editor's Report

The President announced that the December *OLAC Newsletter* is ready for publication and that the deadline for the March issue is February 15. A special bargain on back issues of the Newsletter will be announced in the March issue as well as on the listservs. The remaining newsletter inventory will be discarded after the next ALA Annual Conference, but 25 copies per issue as well as all of the current year will be retained. The President noted the 1999 OLAC dues increase reminder in the September *OLAC Newsletter* (see p. 21).

5. Committee Reports

a. NACO-AV Funnel Project

Ann Caldwell trained ten people at the November OLAC Conference. Since July,

571 authority records have been reviewed and submitted to the Library of Congress.

b. Cataloging Policy Committee (CAPC)

Chair Cathy Gerhart reported on the CAPC meeting presentations by Jane Johnson, Chair of the AMIM Revisions Subcommittee and Arlene Balkansky, Chair of the LC M/B/RS AMIM Revision Committee. The Chair announced the formation of the CAPC Task Force to Review the Draft Archival Moving Image Materials (AMIM) which consists of Ann Caldwell, Marlyn Hackett, Johanne LaGrange, Brad Eden, Vicki Toy Smith, and Diane Boehr (consultant). Additional members are welcome. The MARBI update was brief. A subcommittee to study the terms and definitions for source of title notes for Internet resources was announced. The subcommittee consists of: Richard Baumgarten, Marcia Evans, Sue Neumeister (consultant), Maxine Sherman, and John Attig (consultant). There was discussion about creation of an annotated list of sources for authority work for AVs. Ann Caldwell and Sheryl Homer will develop the list, but the mechanism for distribution is not firm. There was discussion about the best method to assist catalogers in creating and submitting new genre terms to the Library of Congress. To support this project, a SACO session will be organized for the OLAC 2000 Conference. Five SACO mentors will also be appointed.

c. Conference Report

The conference was financially neutral, expenses/income evenly balanced. Kevin alerted the audience that the conference schedule guidelines in the *OLAC Handbook* required revision. He also suggested that an OLAC Board member be responsible for maintaining a central list of OLAC Conference financial donors. (See also p. 18.)

d. Elections Committee

The President announced the slate for Vice President/President Elect and Treasurer in the absence of Chairman Richard Harwood and Pat Ballard. Ruth Roazen, Head, Cataloging Services, University of North Carolina at Wilmington and Lowell Ashley, Smithsonian, will run for Vice President/President Elect. For Treasurer, the slate includes Richard Baumgarten, Johnson County Library, and Jan Mayo, Head, Monographs & Multimedia Cataloging, East Carolina University. No nominations came from the floor. The slate will be presented in the March *OLAC Newsletter* and ballots will follow in an April mailing so results are known by the Annual ALA Conference, New Orleans.

e. OLAC Millennium Committee

The President reported that the Millennium Committee is composed of Co-chairs Kay Johnson and Bobby Ferguson, and members Sheila Smyth and Rebecca

Lubas. A few more members will be appointed, representing a diversity of library environments.

6. Library of Congress and Utility Reports (Written reports were submitted.)
 - a. Library of Congress (See report elsewhere in this issue.)
 - b. OCLC (See report elsewhere in this issue.)

7. Old Business

None.

8. New Business

Cathy Gerhart, Chairman of the OLAC 2000 Conference Local Arrangements Committee, invited the membership to Seattle for the next biennial conference.

Mary Konkel inquired about the status of the OLAC Research Grant and reminded everyone of the grant timetable. The President will investigate.

There was no Question & Answer session.

The meeting adjourned at 9:00 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary

OLAC '98 CONFERENCE Summary Report

The 1998 OLAC Conference was held at the Radisson Plaza Hotel Charlotte in Charlotte, North Carolina, on November 4-7, 1998. The conference planning committee consisted of Kevin Furniss (chair) and Pat Ballard from Winthrop University; Ruth Roazen from the University of North Carolina at Wilmington, and Jan Mayo from East Carolina University. Two additional

people, Barb Gordon and Betsy Blount, Charlotte-Mecklenburg Schools, aided the committee in the final months just before the conference took place, helping identify local restaurants, assisting with the dine arounds and providing local Charlotte information.

Pre-conference tours of the Public Library of Charlotte & Mecklenburg County and the Afro-American Cultural Center were offered. Both were free of charge. A tour of the Mint Museum of Art was held on the afternoon of Friday, Nov. 6th. An evening reception with desserts and tea was held on Thursday, Nov. 5th, at the Museum of the New South. All these events received positive evaluations (and the desserts were great).

A total of 180 people attended the conference; of these, 88 were first time attendees. We even had an attendee come all the way from Hong Kong!

The 1998 conference was very successful. The average rating of the overall conference and its theme was 4.45 out of 5, and, based upon the written comments that accompanied the evaluations, everyone was generally pleased with the quality of the speakers, workshops, venue, and ancillary events.

It was a pleasure for me to work with OLAC to present the 1998 conference. I particularly enjoyed meeting the conferees and providing assistance whenever I could. I'd like to thank the OLAC board and the members of the local arrangements committee for their hard work toward making the conference the success it was.

To old friends and new, I look forward to seeing you at OLAC 2000!

Respectfully submitted,

Kevin Furniss
Chair, Local Arrangements Committee
1998 OLAC Conference

CONFERENCE REPORTS

Mary Konkel, University of Akron
Column Editor
1999 ALA MIDWINTER MEETING
Philadelphia, Pennsylvania

ALCTS MEDIA RESOURCES COMMITTEE
Liaison Report

Submitted by Virginia Berringer
University of Akron

The ALCTS MRC met twice at ALA Midwinter. On Sunday Morning January 31, the main topic of discussion was a presentation on the work of the CC:DA Task Force on Revision of Rule 0.24. Martha Yee described the work of the Task Force and some of the issues they are dealing with in an attempt to simplify and codify cataloging instructions for materials with multiple characteristics which require the application of rules from multiple chapters of AACR.

The second meeting on Tuesday afternoon February 2, included subcommittee, task force, liaison and representative reports. The Bibliographic Control Committee of the Music Library Association now has a web page accessible by clicking on 'committees' from the main MLA page at: <http://www.musiclibraryassoc.org/>. The Publisher/Distributor/Library Relations (PDLR) Subcommittee reported that although, three of their "*Are You Media Savvy?*" pamphlets are completed and have been approved by the full committee, and the 4th on definitions was nearly completed at this meeting, they cannot proceed with publication until a proposal is submitted to ALCTS for approval, and that money for publication is unlikely. They will continue to pursue publication options, including electronic distribution on the ALCTS web page. The MARBI liaison reported that the proposal to make certain MARC fields obsolete to facilitate harmonization of Canadian and USMARC formats was voted down, and another on a linking field to connect multiple holdings records to a single bibliographic record was thrown back to committee. There will be a joint CC:DA/MARBI meeting on metadata at ALA annual in New Orleans. The Networked Resources & Metadata Committee (NRMC) reported that there are a couple of new documents on the web site and suggested the formation of a small group to work on web site structure, policies, etc. On Saturday there was a joint meeting of the Computer Files Discussion Group, the NRMC, and others. Licensing and copyright issues were the major topics of discussion, and a full report on this will appear in *Serials Review*. The CC:DA liaison reported on their work on definitions for computer disc and computer optical disc and progress of their task force on the revision on rule 0.24.

Arlene Balkansky gave a presentation on the revision of *Archival Moving Image Materials* (AMIM) and reported on the major revisions of this publication and outlined the differences between the new version as it stands and the old edition and AACR2. Jane Johnson from UCLA Film Library then presented a response to this revision. There are major differences between the two approaches, including issues dealing with transcription, chief source of information, use of uniform titles, options, use of the terms "work", "item", "version", "main entry", etc. The LC draft and AMIA's response which includes alternate drafts of several chapters are both available on their respective web pages and the deadline for comments to LC is March 15, although this maybe extended as a result of comments and concerns which were brought forward at this conference. The discussion that followed reinforced the disparity of opinion between the draft version of AMIM and the cataloging community.

MACHINE-READABLE BIBLIOGRAPHIC INFORMATION COMMITTEE (MARBI)

Liaison Report

Submitted by John Attig
Pennsylvania State University

The Machine-Readable Bibliographic Information (MARBI) Committee and the USMARC Advisory Group met for three sessions during the ALA Midwinter Conference in Philadelphia, PA. The following items will be of interest to OLAC members:

Proposal No. 98-15R: *Obsolete fields in the USMARC Bibliographic Format*

This proposal lists seven elements that are no longer used for current cataloging and proposes to make them obsolete. All of these elements specifically support pre-AACR2 cataloging practices and are relevant only for retrospective cataloging. The elements are:

- Subfield \$q in X11 fields: used for the conference name when the conference is entered under a place name
- Subfield \$d in field 260: used for the plate number when recorded as part of the imprint
- Fields 261 (imprint on pre-AACR2 film records) and 262 (imprint on pre-AACR2 sound recording records)
- Fields 400, 410 and 411: used for series headings under old rules that did not require a series statement

The proposal was rejected by MARBI in June, 1998 on the grounds that these elements continue to be useful for retrospective conversion and should not be made obsolete. The proposal was resubmitted at the request of the National Library of Canada. MARBI again voted to reject the proposal, and it is now up to the Library of Congress and the National Library of Canada to decide whether to accept the MARBI decision. One suggestion that might be pursued is to move these fields to an appendix where they can be marked as usable only for retrospective conversion of pre-AACR2 cataloging. This would perhaps overcome the objection to making them obsolete, which would make them invalid on any new record.

Proposal No. 98-16R: *Nonfiling characters in all formats*

This proposal is an attempt to deal with nonfiling characters in all areas of USMARC records. The technique is to define two special characters to mark the beginning and the end of a sequence of nonfiling characters. MARBI approved the use of the special characters. There remain some implementation details requiring further work. Currently the proposal limits the use of the proposed technique to accommodating the nonfiling situations covered by the current indicator technique, as well as some additional situations occurring at the beginning of subfields. However, as the document states, "There are other situations where an agency may not want to include other words internal to a string in indexes or in sorting the string." MARBI is seeking assistance in identifying, from a cataloging perspective, any reasons to allow the nonfiling zone within subfields.

Proposal No. 99-01: *Enhancement of Computer File 007 for Digital Preservation/Reformatting*

This proposal suggested a number of additional elements for the 007 field for computer files, so

that characteristics of preservation copies can be recorded, as is currently done for microforms. The proposal was approved with minor editorial changes. The new elements will be optional bytes at the end of the existing Computer Files 007.

Proposal No. 99-04: *Definition of Field 007 for Tactile Materials*

This proposal calls for a new 007 field for recording details about tactile materials so that users can retrieve and limit by the particular type of tactile encoding. The proposal was approved with a few changes, including the addition of a value of "unknown" in byte 01.

Discussion Paper No. 112: *Defining URL/URN subfields in fields other than 856* The paper suggests that a subfield for Universal Resource Identifiers of various kinds be defined in fields other than 856. Up to now the volatility and undependability of URLs was felt to be sufficient reason to confine them to a single field in the record. On the other hand, it is useful to have the electronic address more closely associated with a particular field. It is also hoped that Universal Resource Names will be more stable. MARBI decided that we should consider adding the URL/URN subfield to other fields and asked LC to prepare a proposal for consideration. They were less impressed with the particular fields (037 and 583) suggested in the proposal and asked that other be considered, in particular the 760-787 linking entry fields.

Other actions and announcements:

- MARBI decided to make the URL (\$u) in field 856 non-repeatable.
- MARBI decided to explore some issues involving internationalization of the treatment of foreign languages and scripts.
- The name of the formats has been changed from USMARC to MARC 21 in recognition of the merging of the U.S. and Canadian formats. New editions of the formats are being prepared and will be issued over the next year.

LIBRARY OF CONGRESS REPORT TO OLAC
Submitted by David Reser
Library of Congress, Cataloging Policy and Support Office

INTEGRATED LIBRARY SYSTEM: A major milestone came in January when the first test load of LC's bibliographic and authority records (nearly 16 million records) was successfully loaded. Seventy-four ILS implementation teams, involving over 300 LC staff, are on track to have all portions of the system implemented by October 1999. The tentative implementation schedule is:

- Cataloging, June
- Circulation and Reference, July

- Acquisitions and serials check-in, October

CORE LEVEL CATALOGING IMPLEMENTATION: All Cataloging Directorate divisions and the Serial Record Division have implemented core level cataloging. The Library of Congress will include some data elements, in addition to the Program for Cooperative Cataloging requirements, in all core level records it produces or copies: 504 fields for notes on bibliographical references; LC call numbers; Geographic Area Codes and language codes if readily ascertainable; and Decimal Classification numbers for items in scope for such treatment. Like core level records produced in other PCC libraries, LC core level original monograph records carry the legend "pcc" in the 042 field.

MARC 21: The Library of Congress and the National Library of Canada announced that the harmonized USMARC and CAN/MARC formats will be published in a single new edition in early 1999 under the new name: MARC 21.

CATALOGING POLICY AND SUPPORT OFFICE

AMIM REVISION: The draft revision of *Archival Moving Image Materials: A Cataloging Manual* is now available for review and comment on the CPSO home page at URL (<http://www.loc.gov/catdir/cpso/>).

DATA ELEMENTS IN AUTHORITY RECORDS: Most of the additional data elements approved by MARBI for name authority records as part of Updates 1 and 2 of the *USMARC Authorities Format* were implemented by LC on January 20, 1999. LC plans to begin creating subject subdivision records and recoding form subdivisions in existing subject authority records after mid-February. According to current projections, LC staff will begin coding form subdivisions as \$v in LC subject headings assigned to bibliographic records on February 16, 1999. More information on subject authority data elements and form/genre implementation is posted on the CPSO home page.

INDIVIDUAL WORKS OF ART: Approximately 700 subject authority records for individual works of art that were entered under named artists were edited and copied into the name authority file and deleted from the subject authority file and LCSH.

LC CLASSIFICATION: During the past 6 months the following schedules were delivered to CDS for publication: 1998 editions of A, KD, L, M, PR-PS, PZ and the P Tables. The K, KE, KF schedules and the K Tables will be published within the next 2-3 months. The BL-BX, D-DR, G, KJG-KJW and PB-PH schedules are being proofed for probable publication this year.

MUSIC AND SOUND RECORDINGS TEAMS: The Music and Sound Recordings teams of the Special Materials Cataloging Division have managed to keep current with the cataloging of music books and printed music. Major projects include: Stephen Sondheim Collection (completed), America in Concert (completed), 45 rpm Sound Recordings, Armed Forces Radio and Television Series and the bibliographic control of cassette tapes.

ENHANCED CD CATALOGING GUIDELINES: The internal guidelines for cataloging enhanced CDs at the Library of Congress have been in use for almost a year. The Cataloging

Policy and Support Office will soon distribute the official documentation for cataloging this format in the Descriptive Cataloging Manual in the next couple of months. After that has been accomplished, the LC specific information will be removed and the guidelines will be posted on various Library Web pages.

MUSIC CATALOGING SABBATICAL: The Special Materials Cataloging Division continues to make its Music Cataloging Sabbatical available to qualified music catalogers. The sabbatical is an opportunity for working music catalogers to come to the Library of Congress for 3-6 months and receive one-on-one training with a senior music cataloger in cataloging sound recordings. The participants will also participate in various arrearage reduction projects. If you would like more information, please contact Susan Vita (svit@loc.gov) or Deta Davis (ddav@loc.gov)

COMPUTER FILES AND MICROFORMS: The Computer Files/Microforms Team of the Special Materials Cataloging Division continues with CIP cataloging, copy cataloging, cataloging of LC's online sites and cataloging of some Internet resources through the Library's BEOnline Project, as well as regular cataloging of direct access computer files.

GEOGRAPHY AND MAP DIVISION: The 2nd ed. of *Cartographic Materials: a Manual of Interpretation for AACR2* is being finalized. It will incorporate changes in the 1998 revision of the 2nd ed. of AACR and will be expanded to include the cataloging of remote-sensing images and cartographic electronic resource material.

PRINTS AND PHOTOGRAPHS DIVISION: Projects recently completed included item-level catalog records for 900 Works Projects Administration posters from the 1930s and 1940s and original cartoon drawings. Group-level cataloging was completed for nearly 100,000 images from the Work of Charles and Ray Eames, the famous husband and wife design team. The Division continued to make more of the LOOK Magazine Photograph Collection available, adding nearly three-quarters of a million items to the catalog this year.

MOTION PICTURE, BROADCASTING, AND RECORDED SOUND DIVISION

NATIONAL AUDIO VISUAL CONSERVATION CENTER (NAVCC): A new LC National Audio Visual Conservation Center will be established in Culpeper, Virginia, 80 miles southwest of Washington, D.C. The site is an existing 140,000 square foot building originally constructed as a Cold War survival facility for the Federal Reserve and will be remodeled in the next several years to house the Library's film and magnetic media preservation labs and storage facilities.

RECORDED SOUND SECTION: Projects include reviewing and cleaning the 78rpm database of the Altshuler Collection, creation of a 45rpm database for a new arrearage reduction effort, input of all film synchronization discs into the new Merged Audio Visual Information System (MAVIS) and initiation of processing the WOR Radio Collection. Significant collections cataloged this year include the vast holdings of Andre Kostelanetz radio broadcasts, the Marine Corps Combat Collection of actuality, oral history, and interview recordings from the WWII Pacific theater, unpublished recordings from the Leonard Bernstein Collection, and Voice of America recordings of the Newport Jazz Festival.

Many rare audio holdings were published for the first time this year, including Glenn Gould's performance of the Brahms first piano concerto with Leonard Bernstein and the New York Philharmonic (from the Voice of America Collection); Lotte Lenya (from AFRTS broadcasts); and Hank Williams (on AFRTS).

Staff changes: Mary Russell Bucknum was appointed Curator for Recorded Sound.

ALCTS COMMITTEE ON CATALOGING DESCRIPTION AND ACCESS (CC:DA)

Liaison Report

Submitted by Vicki Toy-Smith
University of Nevada, Reno
(vicki@unr.edu)

SATURDAY JANUARY 30, 1999

Daniel Kinney, chair, announced that CC:DA would not meet with MARBI at Midwinter. CC:DA has five task forces underway at the present time.

Brian Schottlaender gave the Joint Steering Committee report. Ann Huthwaite is the new chairperson of the Joint Steering Committee.

The JSC is still considering the following topics:

1. A list of principles.
2. Jean Hirons' report on seriality is due in early 1999. The report on seriality can be commented on for six months after the report comes out.
3. CC:DA Rule 0.24 Task force is still considering the content vs. carrier issue. Their final report is due out by December of 1999.
4. John Attig will help redesign the AACR Web site.
5. The JSC has the responsibility for compatibility between the print and electronic versions of AACR2 and will work with ALA Editions.

There is a recommendation by the Harmonization Task Force that the GMD be changed to "electronic resource" as soon as possible. The Harmonization Task Force will look at other portions of AACR2 to be sure that "electronic resource" can be used consistently throughout. Brian Schottlaender will summarize Task Force's comments and send them along to CC:DA members.

The British request to no longer include titles of nobility and terms of honor in headings was discussed. These include the following rules: 22.1 C, 22 SF 1, 22.12, 22.15B1, 22.16, 26.2A. This request will be returned to the British Library for clarification.

Ewald presented the LC report. AACR2e is now included in the LC Catalogers' Desktop. (For more information about LC, see the "LC Report to OLAC")

James Agenbroad presented a paper to CC:DA regarding a non-Roman headings and references proposal. He requested that changes be made to allow access to non-Roman script by revising some of AACR2. The committee requested that more information be provided before such a proposal will be considered.

The report from the Metadata Task Force will be completed by the annual meeting in 2000. It will include changes regarding portions of AACR2 and USMARC.

Adam Schiff announced that the Task Force on Archival and Moving Image Materials will be presented to CC:DA by March 3, 1999. The Task Force is going to address the issues of main entry, uniform title, and transcription. The AMIM Task Force will write a letter to Daniel Kinney requesting an extension on their deadline.

MONDAY FEBRUARY 1,1999

The new edition of AACR2 is now available in both print and CD-ROM.

There have been problems with amendment packages in the past. Chatham stated that the ALA Publishing unit will listen to any comments made.

Martha Yee presented the report from the Task Force on Rule 0.24 [CC:DA/TF/Rule 0.24/3]. There are three options that the Task Force is addressing:

1. 0.24 should provide guidance on when to use multiple chapters when an item has multiple characteristics.
2. When to create a new record.
3. Support of the transcription principle.

Some of the changes that are being discussed include:

1. Elimination of Chapter 11, Microfilm.
2. Addition of other chapters, such as a chapters for musical and non musical sound recordings.
3. They are also looking at the instructions in OCLC, CONSER and the LCRI's about when to create a new record (attempting to reconcile all of the instructions).

The Task Force will also look at additional rules that are related to 0.24. A new Task Force was formed to study Tom Delsey's model of AACR2.

Glenn Patton reported on the IFLA Conference.

1. An initial review of the ISBD(M) indicated that some elements currently required in an ISBD description will be made optional to conform with FRBR recommendations.
2. The Working Group on Guidelines for OPAC Displays reviewed an initial draft of the proposed guidelines at the Amsterdam Meeting.
3. The Working Group on the Use of Metadata Schemes will not attempt to create a new metadata scheme.

Howarth gave a report from the Task Force on Harmonization of ISBD(ER). The Task Force will be looking at eight areas that are not in compliance with AACR2:

1. 0.5 (Sources of information)
2. Area 2 (Edition area)
3. Area 3 (Type and extent of resource area)
4. Appendix C (Recommended General Material Designation, resource designations, and Special Material Designations with their definitions)
5. Area 4 (Publication, Distribution, etc., area)
6. Area 5 (Physical Description area)
7. Area 7 (Note area)
8. 0.2 (Definitions)

The Task Force has requested an extension for submission of their final report to the ALA Annual Conference. Their final report will be completed by mid-May with discussion to be held at the Annual Conference in New Orleans.

CONSER "Seriality" analysis issues were discussed by Jean Hirons. There needs to be harmonization on ideas before any rule revisions are made. There are potential MARC implications regarding any revisions. Jean Hirons intends to prepare a MARBI discussion paper on "seriality." Below are some possible changes:

1. Possible endorsement by rearrangement code by area.
 - a. Description by item.
 - b. Access (choice and form).
 - c. How to relate a work to other manifestations.
2. Possibly incorporating latest publisher into area 4.
3. What is a major or minor change in a title? The core rule would add specific minor changes.
4. Considering uniform titles for administrative reports.
5. Try to retain successive entry when possible.
6. Suggest replacement of chief source of information with chief source of title (with a note stating the sources).
7. Possibility of not describing a single issue: however, using a single work as the description instead.
8. The rules for transcription for electronic journals needs to be looser due to the fact that information may be lacking.
9. The JSC will post the final report for review. CC:DA may want to have a Task Force ready to review such a document prior to the annual meeting in June.

Kinney gave a summary regarding the publication of the Joint CCS/CC:DA Preconference "What in the World ... Cataloging on an International Scale" papers. Papers from the 1998 program are now being edited.

Martha Yee reported on the international set of guidelines for OPAC display They are available on the IFLA Web site at: <http://www.ifla.org/IV/ifla65/papers/098-131e.htm>

The Web site contains the guidelines which are available for review. The deadline for any comments is April 30, 1999. A CC:DA Task Force that will review the guidelines.

COMPUTER FILES DISCUSSION GROUP

Report submitted by Mary Konkel

University of Akron

A joint meeting of ALCTS' Computer Files Discussion Group (CFDG), Networked Resources and Metadata Committee (NRMC), and Collection Management and Development Committee's (CMDC) Electronic Access Committee provided an enlightening forum for discussion on metadata and knowledge management, e-journals, licensing, the consortial purchasing of electronic resources, and subject searching for electronic resources.

Erik Jul of OCLC began his presentation by demystifying metadata which he defined as the "interaction of stuff, people and transactions. While considered to be somewhat analogous to cataloging, metadata can more aptly describe electronic resources and is not as rigid as MARC. Check out OCLC's website at: <http://www.oclc.org/> for CORC, a new OCLC project to "catalog" Internet resources and find out more about the "Dublin Core" metadata elements which will be used along with MARC in this project.

Jul's remarks also covered the driving forces libraries are encountering, including technology, standards, commerce, knowledge management, and personal independence. He believes libraries are on the rise. Knowledge feeds on knowledge and the Internet whets the appetite. People want to learn more; libraries have the information they need and librarians have the knowledge management skills to find it. We have to take action and exploit our competencies, retrain, and get new tools to do our jobs. Technology without people won't work, and people without technology won't scale.

Regina Reynolds from the Library of Congress presented e-serials as being the outlaws of the electronic frontier. They are constantly breaking the rules as they often do not divide into issues, have no volume or number designations, have no real title page or only one source of title, and have minimal bibliographic information available. What do we do? A serial as defined by AACR2 is "a publication issued in successive parts bearing numeric or chronological designations and intended to be continued indefinitely." Can we change the offenders and make

them obey AACR2? Probably not, so the next best thing is to change the rules. CONSER and the SS Committee to Study Serial Standards are looking at rule revisions with ISBD(ER), ISBD(S), ISSN manual, and AACR2. With new or expanded rules for definition, title change, description and the adoption of these standards, e-serials will be outlaws no more. Also be on the lookout for those maverick marshals taking leadership in the cataloging of electronic resources, who can't wait forever for the rules to change. They have provided some good professional readings in the literature. For more information about AACR2 revision efforts for serials, check the CONSER website at: <http://lcweb.loc.gov/acq/conser/serialty.html>.

Trisha Davis from Ohio State University gave a real insight into the licensing of electronic resources. There are no fair use rights as copyright is not applicable to electronic resources. You need licenses and licenses are legally binding documents, so buyer beware. Make sure you are clear about what you are buying and for how long. Ask the right questions. Can you print and archive? What happens when your subscription ends? Do remote users have access or are community users, outside researchers or alumni not within the scope of the license? Is there a right to termination clause? What about interlibrary loan? ILL is not implicit, so be sure to put it in your contract if that is an intended use. Contracts are not generally written by the salespeople but their legal counsel. Get them to talk to you in layman s terms and have your own legal counsel review the document before you sign. Contract law trumps copyright law. If others are negotiating licenses on your behalf, as in a consortial purchase, make sure you are aware of your obligations. You are still liable. For more information email Trisha at: davis.115@osu.edu.

Carol Costanazzi of California State University, Davis introduced us to SEIRWeb (Software and Electronic Information Resources), which conducts a program of cooperative buying which leverages the purchasing power of the two largest systems of higher education in the United States, California State University and the California Community Colleges. The SEIR Committee reviews each potential purchase by rating and evaluating the product and posts this information throughout the evaluation and contract negotiation and review process. Categories used in the rating include: functionality user support, cost, accessibility and IP authentication. Check out their website at: <http://www.calstate.edu/SEIR/seir.shtml> for more detailed information.

Arlene Taylor from the University of Pittsburgh's School of Information Science outlined some of the reasons why AACR2 falls short for electronic resources (ER), in particular, the Internet. Her comments are intended to present issues for the profession to ponder and solve. Hmmmmm. When you catalog electronic resources, you capture the identity of the item on the date that you catalog it. Unfortunately, subsequent changes to the resource are not reflected. You also hope that the URL stays the same, but it could change as well without your knowledge. While this is similar to the way other serials change, ER morph more often. Key problems include determining: whether an ER is a monograph or serial, the chief source of information, the edition statement (what does revised or updated mean?), whether an ER is a published or unpublished work and identifying the publisher, issue and numbering and statement of responsibility (why do we limit to only 3 added entries?). Taylor provided great food for thought regarding ER. She encourages us to join forums and respond to the articles and discussions that are taking place within the profession right now What are we waiting for?

Amanda Xu from SilverPlatter talked about intelligent subject categorization in a large scale information space. The explosion of information on the Internet and the advances of intelligent systems for information retrieval put the development of thesauri and classification schemes for information description into a new perspective. Traditional library subject cataloging tools are slow, expensive to maintain and not always as user friendly as we think they are. The same can be said for electronic search engines. Some are poorly structured, "clunky" and lacking in search limiting capabilities. A deeper and unambiguous understanding of knowledge in the context of the document is needed where we can combine traditional classification and thesauri with automatic, intelligent subject categorization techniques. The number of products on the market is astounding and just about as numerous as the search engines. Be sure to give your vendors feedback and don't just settle for what they are selling. Most are very receptive and invite and welcome your comments.

UPDATE FROM OCLC

Reported at OLAC Membership Meeting

January 31, 1999

Submitted by Glenn Patton, OCLC

ISO 9001: OCLC has met ISO 9001 quality standards and has received certification. ISO 9001 registration promotes continuous improvement in the design, development, production, and installation of OCLC products and services.

DATABASE: As of January 1, 1999, there were about 1,110,000 Visual Materials, 1,273,000 sound recordings and 111,000 computer files records. There are now more than 685 million holdings attached to bibliographic records. In November 1998, OCLC completed another run of the Duplicate Detection and Resolution software, merging about 47,000 books records. The grand total of books duplicates merged since June 1991 is now 1,098,531.

OCLC has also implemented two record editing changes. Cataloging users can now change the Type of Record code for local editing. This change will make it easier for users to deal with the effects of recent changes in USMARC Type of Record coding. In addition, users can now lock and replace records to correct typographical errors. Both of these enhancements are described fully in *OCLC System News*. Full information will also appear in the next issue of the *OLAC Newsletter*...

ACCESS: OCLC is continuing the process of migrating users from our proprietary dedicated-line network to a set of TCP/IP-based access methods or to the Internet. Both dial-up TCP/IP and dedicated TCP/IP access are now available. A new pricing option that allows a flat monthly fee for Internet access is proving to be very popular. All users with multidrop access must migrate to

another access method by March 31, 2000.

OCLC has combined 5 software products (Passport for Windows, CatME for Windows, the Cataloging Label Program, CJK software, and the ILL ME for Windows) into a single product called the OCLC Access Suite. The Suite is available to all OCLC member libraries at no additional charge, either for downloading from the OCLC Web site or on CD-ROM. Version 2.0 of the CD-ROM will be available later this spring. It will add CatME version 1.10, CJK software, version 3.0, Searching WorldCat: An OCLC Tutorial, and the OCLC Dewey Cutter Macro. All of these new editions (except Searching WorldCat) are now available for downloading from the OCLC Web site.

CATALOGING: Cataloging users continue to migrate rapidly to the Cataloging Micro Enhancer for Windows. New capabilities include interactive searching, batch replaces of master records, and access to the PromptCat and Bibliographic Record Notification service files. A new version of CatME for Windows, version 1.10, is being introduced in January 1999 along with a new version of CJK (version 3.0). Both are now available for downloading. Users of the DOS product, CAT ME Plus, should be aware that OCLC ceased to support Internet access for it on October 1, 1998. This software will no longer function as of June 30, 1999.

OCLC has implemented two packages of MARC updates in the past few months. A Bibliographic update containing some of the changes from USMARC updates 2 and 3 was implemented (see Technical Bulletin 227 for details). In February 1999, an Authorities update containing changes from USMARC updates 1 and 2 will be implemented (see Technical Bulletin 228 for details). The Authorities update includes format changes to support coding and tagging of genre/form headings and simplification of second indicator coding in headings and references.

INTERNET RESOURCES: The InterCat database continues to grow. At the beginning of January 1999, it contained nearly 64,000 records, with more than 40,000 of those records being added during 1998. NetFirst, OCLC's indexing and abstracting database for Internet resources now contains more than 100,000 records. More information is available at <http://www.oclc.org/oclc/netfirst/>.

The OCLC Institute continues to offer seminars related to Internet resources. A new program, Understanding and Using Metadata, has been offered this summer and fall in Dublin. The very popular seminar, Knowledge Access Management: Tools and Concepts for Next-Generation Catalogers, is now being offered around the country in cooperation with the OCLC Regional Networks. Check the Institute home page (<http://www.oclc.org/institute/>) for dates and locations.

The OCLC Office of Research has recently inaugurated a new Internet resources project, Cooperative Online Resource Catalog (CORC). CORC is a research project exploring the cooperative creation and sharing of metadata by libraries. It will build on the experiences gained in the InterCat and NetFirst projects and will make use of tools developed by the Office of Research that harvest resources, extract data from them and suggest possible classification numbers and subject headings. Project participants use a Web interface to create Dublin core or MARC-based descriptions. More information is available via the Office of Research web site (<http://www.oclc.org/oclc/research/projects/corc/index.htm>)

YEAR 2000: OCLC is continuing to make progress in bringing its computer systems into century date compliance comfortably in advance of the Year 2000. Our goal is to have all changes completed by June 30, 1999, in order to allow for as much testing as possible.

WLN MERGER: The merger of OCLC and WLN became effective on January 1, 1999. Staff from both organizations have worked very hard to prepare plans for merging the WLN union catalog into WorldCat and to migrate WLN users to OCLC cataloging and resource sharing services. The transition process is projected to take most of 1999.

BOOK REVIEWS

Vicki Toy-Smith
Column Editor

Music Subject Headings: Compiled from Library of Congress Subject Headings
2nd edition; Compiled by Harriette Hemmasi with technical assistance of Fred Rowley

Harriette Hemmasi used the work she was doing on her Music Thesaurus Project to find music subject headings that were missed in the first edition of this book, which was compiled by Perry Bratcher and Jennifer Smith. She was able to increase the number of entries from 10,000 in the first edition to 15,000 in this edition. This includes headings that were new or updated since the first edition was published in 1988. In this new edition, subject authority numbers have also been added for each main heading, Library of Congress class numbers are now labeled LCC and scope notes are labeled SN. Instead of having subdivisions indented under a main heading the way they appear in lists of subject headings published by the Library of Congress and the way they appeared in the first edition, each heading with a subdivision has its own alphabetical entry. For example,

Military music (May Subd Geog)(M1270)

UF Armies-Music

Music, Military

BT Instrumental music

...

--Handbooks, manuals, etc.

is the way this heading appeared in the first edition. In the new edition, it would appear as:

Military music (May Subd Geog)

Military music-Handbooks, manuals, etc.

New introductory material has also been added with information from various scope notes and from the *Subject Cataloging Manual: Subjects* in order to form a complete text on how to create and apply LC subject headings. Some of the sections that have been added are the History of Library of Congress Subject Headings for Music, Formulating Music Subject Headings, Creating Main Headings, and appendices on Subject Cataloging Manual Memoranda Related to Music, Proposed Memorandum on Electronic and Computer Music Headings and David Judson Haykin's Introduction to Music Subject headings Used on Printed Catalog Cards of the Library of Congress (1952), and an index. Other sections such as the sections on Assigning Headings for Music, Application of Subdivisions to Music Headings, and Policies for Jazz, Popular, Folk and Non-Western Music have been greatly expanded. The introductory section has gone from a total of 29 pages in the first edition to 78 pages in the second edition. The introductory material is very clear even for those who are not experts in music and provides enough information for any cataloger to be able to apply and formulate music subject headings.

Even though it is now possible to search music headings electronically on CD-ROMs such as *Classification Plus* and *Cataloger's Desktop*, it is sometimes useful to be able to browse through a printed list of subject headings, and the introductory material is very useful. However, the binding is not very sturdy, especially considering the fact that the book costs \$90.00, and my library's copy of the first edition, which had the same type of binding, has fallen apart. I definitely would recommend this book to catalogers who catalog music in any format.

Published in 1998 by: Soldier Creek Press, Lake Crystal, Minnesota (x, 600 p.) *Soldier Creek Music Series*, number 4. ISBN 0-936996-76-5. \$90.00.

Reviewed by Katherine L. Rankin
University of Nevada, Las Vegas

EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT AV CATALOGING PLEASE ASK!

By Nancy B. Olson

There was no Q&A session after the business meeting in Philadelphia. We suspect panel members and others who might have attended were attending the PCC session that was held at the same time. The New Orleans meeting will be held on Saturday night rather than the traditional Sunday night to avoid this conflict. Be there. Bring questions/problems/examples!

Duplicate Reports for Computer Files

I encountered a problem recently when cataloging a CD-ROM item that had duplicate records in

OCLC. I always report duplicates. However, one of these was on the type "in" workform, the other on the type "a" workform. We have been told for years not to report type "a" duplicates. So I appealed to Jay Weitz at OCLC, who handles these things. He replied "Although we officially continue to request that Books duplicates not be reported (hoping that the semi-annual pass of the Duplicate Detection and Resolution software will take care of many of them), we do certainly accept Computer File duplicates, regardless of the Type Code(s) involved. Those can be sent in by any of the usual reporting means (outlined in the Quality Assurance" section of BF&S). They will find their way to me if they are clearly marked as "COM," "CF," "Computer Files," or something equally clear in the place where "Format" is requested. I can also accept them directly via e-mail or fax or mail."

-- E-mail: jay_weitz@oclc.org

Fax: 614-718-7195

WWW: <http://www.oclc.org/>

<http://innerart.com/performancepace/index.html>

GMD

I continue to receive questions about GMDs. A recent one asked about the GMD "Interactive multimedia." This is a legal GMD in the United States, when cataloging according to *Guidelines for Bibliographic Description of Interactive Multimedia* (ALA, 1994). It is not in the 1998 AACR, and may have a different role in the future. But for now it is legal to use when appropriate. I do use it when cataloging items that truly fit the definition, as it does help the patron distinguish between ordinary computer files and those that offer interactive random access to several types of media.

Related to this was a recent exchange of information about GMDs in added entries on AUTOCAT. In the days of card catalogs, we added the GMD at the end of added entries, so a sequence of added entries for a title, person, corporate body, etc., would be followed by separate sequences of those terms followed by the appropriate GMDs.

Gone with the wind

Gone with the wind [motion picture]

Gone with the wind [videorecording]

The Library of Congress dropped GMDs from uniform titles in 1980, as announced in the *Cataloging Service Bulletin*, no. 10 (Fall 1980) and expanded this to include added entries (CSB, no. 15, Winter 1982). Most, if not all, automated systems use the codes in MARC fields 006, 007, and 008 for search qualifying by format; some also generate a display constant from that code rather than using what is input in MARC field 245 subfield "h."

The term that may be added to uniform titles, in parens, is not a GMD though it may use the wording of the GMD, as shown in the following example:

Gone with the wind (Motion picture)

There is no subfield code for this qualifying phrase; it is part of subfield "a" for its MARC field.

AACR2, 1998

The 1998 revision of AACR2 contained a few recent changes (welcome changes) that affect our

work (I'm not including anything published in the 1993 amendments that supplemented the 1988 AACR2). Revisions to the rules approved between 1992 and 1996 are set out in a section at the beginning of AACR2, titled New Amendments List.

Chapter 7:

For the cataloging of videos, the list of prescribed sources of information was changed to allow us to use information from the container of a video -- that cardboard, plastic, or paper-enclosed-within-a-plastic-sleeve information. Until this change, we were supposed to bracket place of publication and name of publisher and publication date taken from the container. Now we can use it without the brackets.

The definition of language of a video or motion picture is broadened to include captioning and signing. The example of the note is now:

Closed-captioned

though, if the sound track is in English and the captioning is in Spanish, you would want to expand this to:

Closed-captioned in Spanish
and, maybe, add
; sound track in English
This note is in MARC field 546.

Chapter 9:

In the extend of item, we now use:

1 computer optical disc

eliminating the word "laser" from this phrase. This wording was used in the interactive multimedia guidelines, and is now to be used for all computer file cataloging. The spelling "disc" for optically encoded items and "disk" for magnetically encoded items is added in a footnote to rule 9.5B1.

Appendices:

Definitions for Game, Model, Producer, Realia, and Toy are added or revised in the 1998 AACR2.

Most Important Things Non-book Catalogers Ought to Know

A person on the Music Library list (MLA-L) asked for help compiling a list of the "10 most important things non-book catalogers ought to know" This got me thinking, especially as responses to her request that appeared on MLA-L tended to concentrate on specific/narrow/obscure details of music cataloging.

My list stopped at 6 items, but I thought you might be interested.

1. Know about, read, and keep up with AACR2 for the types of materials you catalog
2. Use common sense in interpreting and applying rules

3. Be practical - don't get so "hung up" in details that you delay getting material to the patrons
4. Understand your local automation system and its needs and limitations
5. Attend meetings such as MLA, OLAC, OCLC/Network workshops, etc. Listen and ask questions
6. Take advantage of the wisdom available through lists such as AUTOCAT, MLA-L, InterCat, etc.

WORKSHOPS FOR 1999

I will be teaching one-week workshops again this summer at the University of Pittsburgh and at San Jose State University. Each workshop will cover cataloging of videos, sound recordings (not music), maps, other audiovisual material, and computer files including Internet resources and interactive multimedia. Attendees must have a firm knowledge of book cataloging using AACR2 to build on during the week. Each day includes lecture, cataloging in small groups, discussion, and homework.

July 19-23 at San Jose State University

contact Blanche Woolls for further information
bwoolls@wahoo.sjsu.edu

August 2-6 at University of Pittsburgh

contact Sue Alman
for further information swa@lis.pitt.edu

I'll have more detailed information about content available later.

**Contact Nancy Olson at
Nancy.Olson@Mankato.msus.edu**

OLAC NEWSLETTER INDEX to VOL. 18 has not been HTMLed. -- [Web ed.]

Last modified: August 19, 1999