

OLAC NEWSLETTER

Volume 9, Number 3

September, 1989

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FROM THE EDITOR

Grace Agnew

Verna Urbanski, the OLAC Chair, issues an eloquent plea in this issue for more membership involvement with OLAC. This involvement has become especially critical as OLAC approaches its first decade of existence--a "comfortable middle age" for an organization of this nature. Only you, the membership, can generate the energy and enthusiasm to keep OLAC on the cutting edge of audiovisual cataloging, as well as responsive to your needs and concerns.

I have a great personal interest in soliciting membership involvement in OLAC. This issue will be my next-to-last as editor of the *Newsletter*. I have found the position of *Newsletter* editor to be very demanding, but challenging and rewarding. I am eager to pass this responsibility on to someone who is ready for the professional growth and personal commitment that this position entails.

Elsewhere in the *Newsletter*, Glenn Patton, past chair of OLAC, has prepared an excellent description of this position. I urge anyone with an interest in writing and editing, as well as AV cataloging, to give the position serious consideration. For additional information on the job's responsibilities, feel free to call or write to me:

Grace Agnew
DeKalb County Public Library
3560 Kensington Rd.
Decatur, GA 30032
(404) 294-6641

DEADLINE FOR THE DECEMBER, 1989 ISSUE: OCTOBER 27, 1989

FROM THE CHAIR GET ON THE BANDWAGON Verna Urbanski

OLAC's "nearly perpetual" cycle of elections begins again with this issue of the newsletter. Nominations are being sought for the offices of Vice-Chair/Chair-Elect and for Secretary. Those interested in contributing to the on-going vigor and health of the organization are asked to send a letter indicating interest by January 31, 1990 (details elsewhere in this issue). Nominations can also be made from the floor during the OLAC business session at ALA's Midwinter Meeting in Chicago. The slate of candidates will be published in the March issue of the newsletter with ballots due by the end of May.

For the past two years no challenge has been offered to the single member volunteering to run for each of the available offices. While this makes the job of ballot counting a snap, it would be rewarding to see interest expressed by some of you fantastic folks out there who are strong supporters of OLAC and its mission. Make this your year to be courageous and commit to maintaining the strength of this organization. We had such a wonderful turn out for the OLAC conference in Los Angeles, it reaffirmed to the Board that OLAC fills an important role in the working lives of hundreds and hundreds of librarians. To keep the organization vital it is essential to have "new blood" with new ideas and fresh perspectives. We old standbys have done a great job for the membership but infusions of committed, renewing energy are always necessary to the successful development of plans, programs and agendas.

Please take the time to consider -- Is it time to be an officer in OLAC? Is it time to volunteer to help on planning a conference? Is it time to give a presentation at an OLAC conference? To share unique insights? To give of your special expertise? Is it time to send Verna that question OCLC answered so it can be included in the Q&A column and shared with a wide audience? Is it time to send her a question you need an answer to? (Paid political announcement!!!) Is it time to apply for an open seat on CAPC? Is it time to attend an OLAC meeting during conference, get to know people and get involved?

These are all ways to support OLAC after you send in your membership check. If each member does a little the biggest and best gets done. OLAC has without exception been notable for its excellent leaders. Be part of the continuing tradition. Get on the bandwagon!!!!

FROM THE TREASURER
Cathy Leonardi

Reporting Period:	
April 10, 1989 through June 27, 1989	
Account Balance April 10, 1989	\$5,17636
INCOME	
Interest	58.67
Memberships	402.00

TOTAL INCOME	460.67
TOTAL	\$5,437.03
EXPENSES	
Newsletter v.9, no.2 (advance)	800.00
Index & stationery (remainder)	180.97
OLAC Fall 1988 conference	456.56
ALA Dallas Board stipends	300.00

ALA Dallas dinner	74.96
Treasurer postage	11.11

TOTAL EXPENSES	1,823.60
Account balance June 27, 1989	\$3,813.43
CD at 8.8% matures 11-89	6,000.00
TOTAL OLAC ASSETS	\$9,813.43
Current membership: 637	

ONLINE AUDIOVISUAL CATALOGERS EXECUTIVE BOARD 1989/90

The following addresses are provided annually for your information, to facilitate your involvement with OLAC and to assist you in getting answers to questions or concerns about OLAC or audiovisual cataloging.

CHAIR:

VERNA URBANSKI

Carpenter Library
University of North Florida
P.O. Box 17605
Jacksonville, FL 32245-7605
904-646-2550

VICE CHAIR/CHAIR ELECT:

DORIAN MARTYN

Corporate Technical Library
The Upjohn Company
Kalamazoo, MI 49001
616-385-7198

TREASURER:

CATHERINE LEONARDI

3604 Suffolk
Durham, NC 27707
919-489-1737

SECRETARY:

ELLEN HINES

Arlington Hts. Mem. Library

500 N. Dunton
Arlington Hts., IL 60004
312-392-0100

NEWSLETTER EDITOR:

GRACE AGNEW

1903 Edinburgh Terrace
Atlanta, GA 30307
404-294-6641 (W)
404-320-1520 (H)
404-299-6030 (FAX)

IMMEDIATE PAST CHAIR:

GLENN PATTON

OCLC
6565 Frantz Road
Dublin, OH 43017
800-848-5878
614-764-6096 (FAX)

CAPC CHAIR:

SHARON ALMQUIST

Media Library
P.O. Box 12898
University of North Texas
Denton, TX 76203-2898
817-565-2486

OLAC APPOINTEES

MARILYN CRAIG

CC:DA Audience Observer 1989-1991

Bibliographic Control Dept.
Univ. of Houston Libraries
4800 Calhoun Blvd.
Houston, TX 77004
713-749-4762 (work)
713-426-3196 (home)

SHEILA SMYTH

RTSD AV Liaison 1989-1991

Nazareth College of Rochester Library

P.O. Box 3906
Rochester, NY 14610-0996
716-586-2525

NANCY OLSON
MARBI Liaison 1989-1991
642 South Hunt Street
Lake Crystal, MN 56055
507-726-2985 (home)
507-389-6201 Ext. 5952 (home)

LOWELL ASHLEY
M(usic) OUG Liaison 1989-1991
Route 8, Box 27
Christiansburg, VA 24073

GET INVOLVED IN OLAC

LONG TIME CC:DA AUDIENCE OBSERVER NEEDS A BREAK !!

Marilyn Craig, long time audience observer at CC:DA (Committee on Cataloging: Description and Access) meetings on behalf of OLAC, has run into scheduling conflicts due to other committee assignments. As some of you may remember, OLAC lost the right to send an official liaison from OLAC to CC:DA a few years ago. Since that time Marilyn has attended CC:DA meetings for us and reported to OLAC on topics of interest to AV catalogers. If there is an OLAC member who would like to take over this role as audience observer for OLAC beginning at Midwinter would you please contact immediate past Chair of OLAC Glenn Patton to express your interest:

Glenn Patton
OCLC
6565 Frantz Rd.
Dublin, OH 43017

CATALOGING POLICY COMMITTEE TERMS EXPIRE---POSITIONS ARE AVAILABLE

The Executive Board of OLAC is looking for a few good catalogers for upcoming openings on the Cataloging Policy Committee of Online Audiovisual Catalogers. CAPC represents the "concerns of audiovisual catalogers in matters relating to the formation, interpretation, and implementation of national and international cataloging standards and related matters." Members serve a two-year term.

Qualified candidates should have three years of current experience cataloging AV materials or equivalent experience. Additionally, candidates should interact regularly with online cataloging systems or have demonstrable knowledge of such systems. Most CAPC business is conducted during ALA midwinter meetings and annual conferences. Candidates for appointment to CAPC must be willing to commit time and funds as necessary to attend these meetings.

Appointments are made by the Chair of OLAC, following consultation and review of applications by the current Executive Board and the current Chair of CAPC. New members will be appointed at the January Executive Board meeting and notified immediately by the Chair of OLAC. Newly appointed members will receive all CAPC mailings from that point forward. New CAPC members, while not voting members until their term takes effect following the ALA annual conference, should expect to attend the ALA annual CAPC meeting and may volunteer for, or be assigned, projects for the following six-month period.

If you are a member of OLAC and are interested in serving on CAPC, submit a recent resume and a cover letter which addresses your qualifications. Send applications to Sharon Almquist, the current chair of CAPC:

Sharon Almquist
PO Box 5188
North Texas State University
Denton, TX 76203-5188

Remember, a seat on CAPC assures you of involvement in the cutting edge of AV cataloging. CAPC members not only catalog or supervise the cataloging of AV daily, they are often the best informed AV people around. Working on CAPC affords a rare opportunity to be part of the process that shapes the future of AV cataloging. If CAPC isn't doing it, they usually know who is!

EXERCISE YOUR RIGHT TO CONTRIBUTE !!!!

When you sent in your membership form to join OLAC, you purchased more than membership, more than the *OLAC NEWSLETTER*, more than the right to attend fabulous meetings and programs. You bought out-right the privilege of contributing your time and talents to running the organization. And here is a fresh opportunity. Nominations are being sought for the offices of Vice-Chair/Chair-Elect of OLAC and for OLAC Secretary. Those interested in learning about the organization from the inside are asked to send a letter indicating which office they would like

to run for. Nominations will be accepted from the floor during the OLAC business session at ALA's Midwinter Meeting in Chicago.

A Vice-Chair/Chair-Elect is elected annually and serves a one-year term as Vice- Chair, followed by one year as Chair and then a year as immediate past Chair. S/he performs all duties delegated by the Chair and presides at meetings when the Chair cannot attend. The Vice-Chair/Chair-Elect must attend all business meetings while in office or provide a suitable substitute at least two weeks before the meeting takes place.

The Secretary serves a two-year term, the election to be held in years alternating with that of the office of Treasurer. The next Secretary will serve from summer 1990 to summer 1992. The Secretary attends all business meetings and must meet the same attendance requirements as the Vice-Chair/Chair-Elect. The Secretary is responsible for preparation of official minutes of all business, Board and/or special meetings of OLAC, to be published in a timely manner in the *OLAC NEWSLETTER* as well as reported as needed at the semi-annual OLAC business meetings. The Secretary also handles any official OLAC correspondence at the direction of the Chair or the Executive Board.

Members of the Executive Board receive a \$100 stipend for attending OLAC business meetings during ALA conferences. If you wish to volunteer for either position, please submit a brief description of your qualifications and professional activities to be printed with the ballot. Submit this information by:

<<<<<<< **JANUARY 31, 1990** >>>>>>>

If someone nominates you, the Chair of the Nominating Committee, J. O. Wallace, will contact you to see if you are willing to serve and to get your brief resume and campaign statement.

Send your letters of interest to:

J.O. Wallace
Chair, OLAC Nominating Committee
PO Box 13401
San Antonio, TX 78213

OLAC NEWSLETTER EDITOR SOUGHT

The OLAC Executive Board is seeking applicants for the position of Newsletter Editor. The new editor will assume the responsibility for the *Newsletter* , beginning with the first issue of Volume 10 (March 1990).

The Editor of the *OLAC Newsletter* is responsible for maintaining the quality of, and seeing to the overall organization and production of, the newsletter. S/he sets the publication and submission deadlines for staff editors (News and Articles Editor, Book Review Editor,

Conference Reports Editor, and Questions & Answers Editor), insures that those editors deliver submissions following an agreed upon and disseminated set of deadlines, reviews and edits the final submissions and determines the article sequence and layout.

S/he also is responsible for the actual process of publication and distribution of the newsletter, including input of text, editing and proofreading, selection of a printer, assembly, and mailing. The Editor acts and speaks for the newsletter staff when giving reports and summarizing activities.

The successful candidate for the position of Editor will have demonstrated skills as a writer/editor. S/he will have demonstrated ability to deal tactfully with others. The candidate needs to have access to telephone service for long distance calling and to be able to attend ALA Midwinter and Annual meetings and OLAC conferences for the purpose of serving on the Executive Board of OLAC and keeping members and the Board informed regarding the operation of the *Newsletter*. Access to an IBM (or compatible) PC is essential, as is knowledge of PC-based word processing. Familiarity with production techniques is desirable.

The newsletter editor receives a \$300 stipend for each newsletter produced, as well as a \$100 stipend per conference for attending ALA Annual and Midwinter Conferences.

OLAC members wishing to be considered for the position should write to the OLAC Past Chair (Glenn Patton, OCLC, 6565 Frantz Road, Dublin OH 43017). Please submit a letter indicating your interest and abilities, a complete resume and recent samples of your writing.

The deadline for submitting applications is **November 3, 1989**. Applications will be circulated to the Executive Board of OLAC.

If you have questions, please contact the OLAC Past Chair (Glenn Patton, 634-764-6371) or the current editor (Grace Agnew, 404-294-6641).

NOMINATIONS DUE FOR OLAC AWARD FOR 1990

Glenn Patton, immediate past chair of OLAC, chairs the important OLAC Award Committee. This annual award honors a librarian who has made significant contributions to the advancement and understanding of audiovisual cataloging. The committee will select a recipient based on nominations received, subject to approval by the Executive Board at the Midwinter meeting.

Eligibility for nomination is as follows:

1. Nominees may be OLAC members, but membership in the organization is not a requirement.

2. The nomination must be accompanied by a statement that provides supporting evidence for the nominee's qualifications.
3. The nominations and statement(s) must be postmarked no later than November 15, 1989, and must be received by the Award Committee chair no later than December 1, 1989.
4. Nominees shall have made contributions to audiovisual cataloging by:
 1. Furthering the goals of standardization of AV and/or computer file cataloging, including MARC coding and tagging;
 2. Interpreting AV and/or computer file cataloging rules and developing policies on organization for these materials on the national and/or international levels;
 3. Promoting the understanding of AV and/or computer file cataloging, coding and data exchange by professionals unfamiliar with these materials and processes.

The award recipient will receive an engraved plaque containing an inscription recognizing her or his special contributions to the field.

Send all nominations, by November 15, 1989, to:

GLENN PATTON
OCLC
6565 Frantz Road
Dublin, OH 43017

MINUTES
OLAC EXECUTIVE BOARD MEETING
June 25, 1989
Dallas, Texas

The Board meeting was called to order at 8:05 PM by Glenn Patton. Other Board members present were Catherine Leonardi, Ellen Hines, and J.O. Wallace. Guests present were Anne Moore, Bo-Gay Tong, Sheila Smyth, Sharon Almquist, Dorian Martyn, Bobby Ferguson, and Laurel Jizba. The minutes of the previous meeting were approved as written.

1. Treasurer's report -- Catherine Leonardi

Cathy reviewed OLAC's current financial status and the results of our California Conference. For details, please see Cathy's semiannual treasurer's statement.

2. Newsletter report -- Glenn Patton for Grace Agnew

Glenn announced that the newsletter deadline is July 28, 1989. (Anyone submitting material to Grace could do so via a WordPerfect floppy disk to help speed the editing process.)

Grace's imminent departure from the position of Newsletter Editor was discussed again. Glenn mentioned that some "interest" had been expressed in the opening after Saturday's OLAC Business meeting, but no firm commitments were given. The ad for this upcoming vacancy will be re-run in the next issue of the newsletter, in the hopes of allowing the new editor to work directly with Grace on at least one issue. Glenn said that depending on how this situation is (or is not) resolved, the Board may need to meet via a conference call this Fall to discuss our options.

3. Nominating Committee -- Glenn Patton

The Nominating Committee for this year will be chaired by J.O. Wallace and Cathy Leonardi will assist as vice-chair. The positions which need nominations are vice-chair/chair-elect and secretary, and their ads should appear in the next newsletter.

4. Awards Committee -- J.O. Wallace

No 1989 OLAC award was presented this year. Glenn Patton is the new chair of this committee and will seek the assistance of an OLAC member in the Columbus, Ohio area, information about this committee's activities (nominating process, etc.) will appear in the next newsletter.

5. Appointments

Sharon Almquist was welcomed as the new chair of CAPC, and Dorian Martyn was thanked for her years of CAPC leadership. Thanks are also extended to all those OLAC members whose CAPC terms ended in Dallas ... all your efforts were much appreciated.

Beginning at January's Midwinter meeting in Chicago, Nancy Olson will be OLAC's MARBI representative, replacing Ben Tucker.

Marilyn Craig is interested in giving up her position as CC:DA observer. No definite resignation date has yet been given, but we will be placing an ad for the position in the next newsletter. A replacement should be named at Midwinter.

Glenn mentioned some discussions he had been having with Sheila Intner (Chair of CCS) on the subject of OLAC asking CCS for a return to liaison status with respect to CC:DA. However, some concern was expressed as to how this request might affect our current relationship with the RTSD AV committee. Much discussion ensued on the pros and cons of liaison vs. observer status, but in the end the Board decided not to pursue a change in our current status.

Glenn also said that since Dick Thaxter would no longer be OLAC's LC rep, he would be talking with Verna about writing to the Chief of LC's Special Materials

Cataloging Division to communicate OLAC's desire to continue our solid relationship with LC.

OLAC received a letter from Mike Esman (RTSD AV) asking if OLAC would be interested in helping with the RTSD AV Chicago 1990 program on "minimal-level cataloging." We agreed to participate and Sharon Almquist was asked to select one of the new CAPC members to be our rep on this program.

6. 1990 Conference -- Sheila Smyth

Sheila reviewed the planning progress for the Rochester Conference. She gave us a lot of detail about the costs, facilities, etc. for two potential sites for the conference, and the Board asked Sheila to pursue the Holiday Inn as our first choice, and the Marriott as a back-up site. The subjects came up of how much to charge for the conference, US vs. Canadian dollars, etc., but we decided these issues could be discussed at a later date.

Sheila presented the workshop/session topics her Conference Committee had suggested and most were approved by the Board, including:

- Do catalogers catalog for other catalogers?
- Will we drive, or be driven, by technology?
- Cataloging of unpublished material
- Ways to use computers to streamline cataloging
- Cataloging of computer software
- Cataloging of CD's and music videos (Eastman School of Music)

The conference theme will be "Technology: Master or slave?". Sheila suggested that more time be devoted to the workshops, and less to tours. She also reported that a computer program will be designed to assign workshop sessions on a first come, first serve basis. We are also investigating the costs involved in taping each of the workshops and the major speeches. The Conference Planning Committee will meet again in the Fall and update the Board on its activities at Midwinter.

7. Officers handbook

Cathy Leonardi is compiling job descriptions for OLAC Board members so that an "Officer's Handbook" can be issued. This handbook will detail the specific duties of our offices to help clarify these responsibilities for both current and "new" Board members. Each officer should prepare an outline of their duties and send them to Cathy prior to Midwinter..

8. New business

Glenn reminded us that Summer 1990 is OLAC's 10th anniversary and suggested that we consider holding a reception in Chicago to mark this event. We decided to work on the details of this "event" at Midwinter.

The meeting was adjourned at 10:20 PM.

Respectfully submitted,
Ellen Hines, Secretary

MINUTES
OLAC BUSINESS MEETING
June 24, 1989
Dallas, Texas

The meeting was called to order at 8:05 PM by Glenn Patton, who introduced the Board members (Grace Agnew, Ellen Hines, and Cathy Leonardi.) Then, the minutes of the midwinter business meeting were approved.

1. Treasurer's report -- Catherine Leonardi

Cathy announced that as of June 1, 1989, OLAC membership stood at 631. The bank accounts currently have \$4,475.97 in checking and \$6,000 in the CD (at 8.8% interest, maturing November 29, 1989).

Cathy feels that OLAC's increased membership is due in part to interest generated by last fall's Conference. Cathy's financial summary estimates that, contrary to initial concerns, OLAC will end up with a \$365 profit from the California Conference.

2. Newsletter report -- Grace Agnew

The upcoming newsletter deadline is July 28, 1989.

Grace discussed her upcoming resignation (effective after the December 1989 issue) and encouraged any interested people to apply for the position. Ideally, someone appointed soon to this challenging position will be able to work directly with Grace for an issue, so the newsletter should be consulted for further details (the vacancy announcement will be reissued in the September 1989 newsletter).

3. 1990 Conference report -- Sheila Smyth

Sheila gave us a progress report on the plans for OLAC's October 17-19, 1989 Conference in Rochester N.Y. A planning committee of librarians from the Rochester/Buffalo/Boston area has been hard at work lining up potential conference sites, reviewing topics for programs, preparing public relations

strategies, and discussing possible tour sites. Sheila will be going over all these issues in more detail with the Executive Board on Sunday, June 25th.

4. CAPC report -- Dorian Martyn

CAPC met Friday, June 23 and Dorian presented a summary of the meeting. For details, please see the CAPC minutes.

5. Liaison reports -- Glenn Patton (MARBI), Marilyn Craig (observer to CC:DA), Sheila Smyth (RTSD-AV), and Lowell Ashley (MOUG)

Dick Thaxter has left the AV section at LC, and felt he should resign as our MARBI rep. Nancy Olson will assume the role in Chicago at Midwinter 1990, and Glenn Patton represented OLAC at this week's MARBI meetings.

Glenn reported on some format changes that were approved by MARBI (e.g., "Type of machine" in Computer Files fixed fields is now obsolete; and in the AV media format, the =e relator terms for fields 1xx, 6xx, and 7xx are now repeatable). The MARC holdings format will be discussed in the upcoming Dallas MARBI meetings, and Glenn recommended the "Format integration" program scheduled for Tuesday, June 27th.

Marilyn Craig reported that CC:DA again discussed the issue of "multiple versions". A task force will be formed to define exactly what all the issues are (affects, ramifications, etc.) The JSC report consisted of a number of AV-related issues that were either tabled (the "activity card" question) or recommended for reworking and resubmitting (the =h gmd location question on items without a collective title).

Sheila Smyth discussed the RTSD-AV Subcommittee on Cataloging 1990 ALA program on "Minimal-level cataloging of audiovisual material" which OLAC is cosponsoring. (Earlier Mike Esman had briefly discussed this program and that Glenn Patton and Karen Homey would be among the speakers.) The new chair of the Producer/Distributors Library Relations Subcommittee of RTSD-AV is Bobby Ferguson, and Sheila reminded OLAC members to submit to her (or Bobby) any title discrepancies (using the form found in OLAC's March 1989 newsletter).

Lowell Ashley reviewed MOUG's March meeting in Cleveland. A reference task force is now working with OCLC on developing CD-ROM products for music. Presentations during the meeting focused on automated authority work, from designing systems to making the transition from manual to automated systems.

6. Utility reports -- Ed Glazier (RLG), Barbara DeCoster (WLN), Glenn Patton (OCLC)

Ed Glazier reported that RLG issued a major change in their user documentation, the "RLIN supplement to USMARC." Also, they are working on their specifications for mounting the "Art and architecture thesaurus" as an additional authority file, alongside the LC name and subject authority files. RLG is also about to publish a collection of case histories surrounding MRDF handling (including servicing, educational programs, and cataloging issues). This publication will be available for purchase from RLG. Ed also mentioned that individual users will now be able to search RLIN without being members of RLG.

Barbara DeCoster said that WLN is currently searching for an "interim director." Glenn reported that the OCLC changes to the first update of USMARC were installed three weeks ago. New revision pages for the "Bibliographic input standards" should follow these changes. The first phase of OCLC's subject heading correction program (changing typos, obsolete subdivisions, etc.) is finished, and the next phase is being prepared.

CAT CD450 is now on the market and version 1.1 is about to be released. The EPIC service (reference-based searching system) is in field testing now with 4 million records from the online union catalog. OCLC's New Online System will be delayed somewhat due to a management decision to replace their current telecommunications network prior to implementation of the New System. Thus, rollout to users will not begin until mid-1990, at the earliest.

7. New business

Glenn asked if anyone wished to report on any local project related to av cataloging. John Attig reported on the cataloging of local machine-readable data files at Penn State's Computer Center.

The meeting adjourned at 9:55 PM.

Respectfully submitted,
Ellen Hines, Secretary

RTSD-AV LIAISON'S REPORT OF OLAC ALA ANNUAL CONFERENCE JUNE, 1989- DALLAS, TX

"Minimal Level Cataloging of Audiovisual Materials" will be the two-hour program at the 1990 ALA Annual Conference in Chicago. OLAC will be a co-sponsor.

The Microcomputer software program will be published in *Technical Services Quarterly* in early 1990.

Producers/Distributors Library Relations Subcommittee report:

Bobby Ferguson is the new chair of this Subcommittee. Another 1,000 copies of its brochure, "Happiness is Having One Title" have been reprinted. Karen Driessen has sent letters to the British Library Association, the Australian Library Association, and the National Film Board of Canada explaining the mission of RTSD-AV's Publisher/Distributor Library Relations Subcommittee. This Subcommittee continues to welcome examples of title discrepancies within one software format.

Cataloging Subcommittee report:

The Subcommittee of Cataloging reviewed its new mission statement. Discussion focused on the continuation of this group. The Subcommittee decided to disband. Ad hoc subcommittees will be established as needed to deal with specific issues.

Submitted by

Sheila Smyth

OLAC Liaison to RTSD-AV

MUSIC LIBRARIANSHIP
submitted by Bobbie DeCoster

MUSIC LIBRARY ASSOCIATION
59TH ANNUAL CONFERENCE

The Music Library Association will hold its 59th Annual Conference on February 20-24, 1990 at the Holiday Inn Broadway in Tuscon, Arizona. A preconference workshop, "Space Utilization in the Music Library: Creation, Renovation, Reorganization," will be held February 20-21. Sessions during the conference, February 21-24, include: bibliographic instruction revisited; Southwest Native American music; preservation of sound recordings; antiquarian music collection; and music therapy and other medical aspects of the performing arts. For more information, contact:

Martin A. Silver
Music Library
University of California
Santa Barbara, CA 93106
(805) 961-3609

MLA 1988 PUBLICATIONS AWARDS

The Music Library Association is now inviting nominations for awards for 1988 publications in the fields of music and music bibliography. One prize will be awarded in each of three categories:

- The Vincent H. Duckles Award for the best book-length bibliography or other research tool in music, published in 1988.
- Award for the best article-length bibliography or article on music librarianship appearing in 1988.
- Award for the best review of a book or music score appearing in the 1985 issues of *Notes*.

Nominations should be sent by November 15, 1989 to:

Thomas Heck
Chair, MLA Publications Awards Committee
Ohio State University Music Library
Sullivant Hall
1813 North High Street
Columbus, OH 43210-1307

MLA SEEKS NOMINATIONS FOR FIFTH WALTER GERBOTH AWARD

The Music Library Association is soliciting applications for the fifth annual Walter Gerboth Award, established in memory of the esteemed member of the Association, professor of music at Brooklyn College, and former head of the music library there.

The Award is given to a member of the Music Library Association who is in the first five years of his or her library career, and who is seeking assistance for a research project in progress in music librarianship or music bibliography. It is desirable that the research lead to publication.

An application should be accompanied by two letters of support, one for the person and one for the project, and should include vita as well as names of further references. The application should describe the project and its significance and show the total budget, specifying the amount requested from the Association (up to \$1,000), sources of other funds, if any, and the purpose of the fund requested. No funds will be awarded for capital purchases.

Applications should be submitted by **NOVEMBER 15, 1989** to:

Gerboth Award
C/O Linda Solow Blotner
Allen Memorial Library

University of Hartford
West Hartford, CT 06117

BOOKS OF INTEREST

Holzberlein, Deanne. *Cataloging Sound Recordings: a Manual with Examples*. New York: Haworth Press, 1988. 300 p. (Monographic supplement #1 to *Cataloging and Classification Quarterly* ISSN 0898-008X) \$22.95 ISBN: 0-8865-679-09.

This book is intended to assist the cataloger who knows AACR2 but has little experience in cataloging sound recordings. Holzberlein, who teaches library science at Northern Illinois University, has created a book which can be used to create adequate cataloging for most non-archival collections.

Topics are grouped in the order a cataloger would follow: uniform titles are discussed next to the chapter on classical music, etc. Illustrations, one of the monograph's best features, are photographs of recording labels, with the resulting catalog cards. There are also frequent references to AACR2 rules and LC rule interpretations.

This reviewer has several caveats, However. The book is not formatted for use as a manual, e.g. there are no running titles of other ways to distinguish between chapters. The footnotes, which refer to rule numbers, are difficult to locate. The glossary is a catch-all for left-over guidelines, comments and quotes. The overall editing is poor, e.g. "extant" for "extent" on p. 161. The author also seems to misunderstand some underlying principles, such as when she states that the motivation for full archival cataloging is the need to replace the item when lost or damaged. How does this apply to rare or unique items?

In Chapter 1, in the discussion about publisher's address, footnote 25 refers to nonexistent AACR2 rule 6.4C7. It is evident that rule 1.4C7 is intended, and the word "optional," which occurs in the LCRI and, subsequently, in AACR2Rev. has been omitted.

To be a truly useful tool, this book needs some more work, especially needs additional editing.

Reviewed by
Frederica Kushner
Motion Picture, Broadcasting and
Recorded Sound Division,
Library of Congress

QUESTIONS AND ANSWERS

Verna Urbanski

QUESTION: We are cataloging a set of six sound cassettes. The container and each cassette has the same main title, but the container has a descriptive subtitle that we would like to use in the title area of the description. Is that ok?

ANSWER: AACR2 rule 6.0B1 describes the chief source of information for recorded sound as being the cassette and its label. Use the title as found on the cassette for the main title. In this case the container does not fulfill the requirements of the third paragraph of 6.0B1, that is, it does not furnish a collective title when "the parts themselves and their labels do not." It merely furnishes a good descriptive subtitle. Add a subtitle note to the cataloging and trace the subtitle if it seems useful. --- VU

QUESTION: My institution is videotaping old government films and putting four of these old films on one tape. How should I catalog them and how do I do the 300 description?

ANSWER: Follow 7.1G and catalog based on whether or not your agency wants direct information about each of the titles. Unless there is a secret coordinated plan to have all the films on a video be on one topic, it is probably best to analyze each title with full cataloging and a "with" note (7.7B21) linking all the titles to the first. Since it is a locally reproduced item that is being cataloged, follow the guidelines in v.3, no.2 of the *NEWSLETTER*. For those lacking that issue:

Transcribe the title, statement of responsibility and publication area for the original. Use the gmd "videorecording." Code the country of producer for the original. The date type should be "p" with date 1 containing the date of the copy and date 2 the original date. Code all other fixed field elements and the 007 for the videorecording; Give the physical description of the videorecording.

In this case the physical description on each analytic will need to indicate that it is on a carrier with other items. 7.5B3 does not cover your situation exactly, but it should be clear if you say "on 1 videocassette" and follow it with the playing time of the segment being cataloged. Also, add a note to the cataloging indicating the original format: "Originally issued as a 16 mm. motion picture." --- VU

QUESTION: We are cataloging quite a few computer programs. Some of them come to us after they have been installed on a hard disk in our Microcomputing Resource Center. In some cases the original floppies are stored at the Center as backups and we just get the packages without the disks. Sometimes the manuals are a different version than the software they are serving. So far we have used a note reading: Program may be installed on hard disk drive. Is there another idea of what to do with these?

ANSWER: I am not entirely sure who the audience is for the note you suggest. If you want to convey the fact that it was installed on a hard disk perhaps the note could say: This program has been installed on a hard disk at the Microcomputing Resources Center. When the manual version differs from the version of the software being cataloged make a note to that affect (9.7B7). --- VU

QUESTION: We subscribe to a videomagazine. It is issued in two forms. The main title is issued bi-weekly 24 times a year. Our subscription comes out 10 times a year and is intended to be used in the classroom to provide a stimulus for learning French. What we get really is one of the two videos issued per month. Can these be cataloged on the same record or is a separate record needed? The publisher's catalog refers to our product as a classroom edition.

ANSWER: Each should have a separate bibliographic record. A bracketed edition statement [Classroom ed.] may help identify the difference. Use a note that the edition statement is taken from publisher's information. [See OCLC #18219778 and #18758558 for the real life results.] --- VU

QUESTION: I was puzzled by Appendix 1 in the draft revision of chapter 9, "Draft Revision of Rule on Accompanying Material." The choice seems to be: a) use the name of the accompanying material, i.e., "teacher's notes," "atlas," or "maps" without arabic numerals, or, b) use the specific material designation with arabic numerals. Neither way serves the school libraries for which I catalog. "Booklet" without specifying the number isn't precise enough and "3 v." without indicating the nature of the accompanying volumes doesn't work either.

ANSWER: The problem with the draft revision's rule for accompanying material was one of my own concerns during the last round of negotiations on the new revisions for AACR2 among members of the Joint Steering Committee. In AACR2R the text is been reformulated so that there is really no change from AACR2 practice, except for making a greater effort to use numbers before the term. The example "teacher's notes" is rephrased to show this new emphasis: "1 set of teacher's notes." As far as the term itself, there is no change: you continue to use whatever is appropriate, which may be either the formal specific material designation or an informal term (often they are the same). --- Ben Tucker (LC)

The provisions for accompanying materials are clear and more useable in AACR2R than they were in AACR2. The examples at 1.5E and XX.5E in other chapters are a big help. Notice that 1.5E doesn't Provide an example of a generic term (1 booklet) used in combination with a full physical description (23 p.; 16 cm.). Chapters 6 and 10 do have such examples, so don't assume that you must say 1 v. in order to use the fuller physical description of accompanying material. Only chapter 4 lacks a provision for accompanying material. --- VU

QUESTION: We are cataloging museum posters. The kind that are used to advertise an exhibit or a special segment of a collection. My main concerns are: 1) whether to enter

the work under the museum or the artist; 2) what to use for a title, the name of the museum department or exhibit, or actual title of the work being reproduced; 3) how to do the size of the poster, as the total poster, border to border; or just the size of the reproduction used on the poster.

ANSWER:

1) I don't find a clear justification for main entry under the museum. I would enter it under title of the poster with an added entry for the museum. The poster does "emanate from" the museum in the sense that it is describing an event sponsored by the museum, but it doesn't deal with the administrative nature of the corporate body (as in 21.1B2 type a, i.e., it is not a catalogue nor an inventory) nor does it **report** the collective activity ... of an event (e.g., an exhibition, fair, festival) (21.1B2 type d). Since it is the poster featuring a reproduction of a work of art that you are cataloging and not the reproduction itself, 21.16B and its provision for entry under artist does not apply.

2) The title used would be the name of the exhibit. For posters which are publicity posters for the museum and have only the museum's name for a title, use that name as the title of the poster. For extensive poster collections it may be useful to provide a title or subtitle to differentiate one publicity poster from another.

3) Give the size of the entire poster. Rule 8.5D4 just says to give the size minus a frame or mount. If you would like to include the size of the reproduction, include it in a note. --- VU with Ben Tucker (LC)

QUESTION: We have a set of posters each of which is an enlargement of an actual page from a children's book. The set of posters gives the entire book including the title page. Should this be cataloged as a book or as a visual material?

ANSWER: Catalog these as a set posters. This material was probably produced to be used as a visual aid in the classroom, or, if it is finely illustrated, perhaps it is a collectible for a popular author. I seriously doubt that it was intended to be used as a book. --- VU

QUESTION: I am having trouble with the 007 for nonprojected graphics in the visual materials format. For us non-artists please distinguish between bristol board, cardboard, illustration board, hardboard and paper.

ANSWER: I would only code for these if I could identify each clearly. If I had a doubt I'd code \$e "u". For \$f, I'd leave it out unless coding for an archival collection. --- VU

QUESTION: How do you code the \$e subfield of the 007 for projected graphics for transparencies? Are they safety film? Non-safety film or plastic?

ANSWER: Code \$e "e" - synthetics. Most commercially issued transparencies have synthetic primary support material. --- Jay Weitz, OCLC

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