

OLAC NEWSLETTER
Volume 6, Number 3
September, 1986

FEATURING:

Three-dimensional artifacts and naturally occurring objects
OLAC Executive Board Meeting minutes
Research in Progress
Book Reviews
Questions & Answers

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FROM THE EDITOR

Grace Agnew

This issue naturally focuses on a busy and productive ALA annual conference in New York City. Minutes of two OLAC meetings and the RTSD AV business meeting are included as well as a summary of the very successful RTSD AV program meeting, New Directions in Subject Access to Nonbook Materials.

Two new features are introduced in this issue: News about Members and Research in Progress. Both columns will appear whenever contributions are received. I would be very interested in receiving comments about the utility and appropriateness of these two features.

We are also running registration forms for the OLAC Conference at OCLC once again in this issue for those of you who have not yet decided to take advantage of an interesting and very worthwhile program. Aside from the obvious benefits for those wishing to increase their expertise in nonbook cataloging, the program offers a chance to discuss theoretical issues that will shape the future of nonbook cataloging and interesting tours, especially the opportunity to see OCLC headquarters.

One final, exciting, development to note is the forthcoming cumulative index of the *OLAC Newsletter*. This index, which will probably appear sometime this fall, should greatly enhance the usefulness and scholarly value of the *Newsletter*. The index is currently being prepared by Verna Urbanski and Bobby Ferguson. More details are available in the announcement elsewhere in this issue of the *Newsletter*.

FROM THE CHAIR
Richard J. Thaxter

It seems a strange time of year to be writing a New Year's message (especially with the temperature at 98 today) but that is essentially what these paragraphs are. Having rung out the old year with a celebration of OLAC's founding at ALA in New York a few weeks ago, we begin OLAC's seventh year. I would be remiss not to mention the accomplishments of OLAC in 1985-86 under the capable leadership of Katha Massey and an outstanding board. A few highlights from a busy year include: Sheila Intner's address to the OCLC User's Council; OLAC's recognition by OCLC as the official group representing cataloging issues regarding computer materials; a very full agenda for Verna Urbanski's Cataloging Policy Committee including many proposals which were accepted by ALA's Committee on Cataloging: Description and Access; a smooth transition to a new and talented newsletter staff headed by Grace Agnew.

The upcoming year holds the promise of being both exciting and challenging. The excitement comes in the form of our November 6-7 meeting at OCLC. Those of us who heard Donald Bidd's presentation at ALA in New York on the National Film Board of Canada's Precis subject access system found him to be an excellent speaker. We are looking forward to his keynote address, as we are also anticipating an interesting presentation by Shirley Lewis, the second keynote speaker. To fill out the program there is an array of choices from tours of OCLC to workshops on topics of current interest in audiovisual cataloging. A registration form for the OLAC OCLC meeting is provided with this issue. The challenge for OLAC is to provide ongoing support for catalogers faced with implementing the new chapter 9 of AACR next year. To that end we have begun plans for a half-day workshop on cataloging microcomputer software for the ALA Annual Conference in San Francisco next summer. OLAC's new Vice-Chair/Chair Elect, J.O. Wallace, will be planning this very timely program.

In OLAC's brief history as an organization, much has been accomplished and in every measurable way OLAC is a thriving organization thanks to the hard work and high interest of OLAC members around the country. The coming year looks like no exception to the record of success OLAC has enjoyed.

FROM THE TREASURER
Catherine Leonardi

Reporting period:

April 16, 1986 through July 14, 1986

Account balance April 16, 1986

\$4,427.45

INCOME

Interest on regular account

64.69

U.S. postal refund	21.39
New memberships (27) (8 US I, 16 US P, 2 non-US I, 1 non-US P")	254.00
Renewal memberships (6) (4 US I 2 US P*)	86.00
Back issues	8.75

-- TOTAL INCOME	434.83
TOTAL	\$4,862.28
EXPENSES	
Newsletter v. 6, no. 2 (Includes \$50. editor stipend)	790.03
ALA NY expenses (partial)	
Board dinner	162.78
Board stipends	250.00
Marbi stipend	100.00
OLAC reception	325.00
OLAC founder's award plaque	146.60
Additional postage for mailing newsletter	9.17

- TOTAL EXPENSES	\$1,783.58
Account balance July 14, 1986	\$3,078.70
CD at 7.0% matures 7/87	5,000.00
TOTAL OLAC ASSETS	\$8,078.70
CURRENT MEMBERSHIP: 546	

* I = Institutional member	
P = Personal member	

**ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE BOARD AND STANDING COMMITTEE CHAIR
1986-1987**

CHAIR:
Richard Thaxter Head,
Audiovisual Section
Special Materials Cataloging Division
Library of Congress
Washington, DC 20540

TREASURER:
Catherine Leonardi
3604 Suffolk
Durham, NC 27707

VICE CHAIR/CHAIR ELECT:

SECRETARY:

James O. Wallace
P.O. Box 13041
Services
San Antonio, TX 78213
Library

Susie Koch
Head of Technical

Pasadena Public

285 E. Walnut St
Pasadena, CA 91101

PAST CHAIR:
COMMITTEE:
Katha Massey
Cataloging Department
Library
University of Georgia Libraries
Athens, GA 30602

CHAIR, CAPC

Dorian Martyn
Corporate Technical

The Upjohn Company
Kalamazoo, MI 49001

OLAC APPOINTEES

Marilyn Craig
1986-1988
Bibliographic Control Dept.
University of Houston Libraries
4800 Calhoun Blvd.
Houston, TX 77004

CC:DA Audience Observer

Barbara Ritchie
1985-1986
OCLC
Local Systems
6565 Frantz Road
Dublin, OH 43017

Chair of Ad Hoc

OCLC Conference
Committee

Sheila Smyth
1986-1988
Nazareth College of Rochester
Library
P.O. Box 3906
Rochester, NY 14610-0996

RTSD Audiovisual

Committee Liaison

Bo-Gay Tong
1986-1988
Orion User Services
University Research Library
UCLA
405 Hilgard Ave.
Los Angeles, CA 90024

MARBI Liaison

INDEX TO *OLAC NEWSLETTER* COMING SOON

Verna Urbanski, University of North Florida, and Anna (Bobby) Ferguson, Louisiana State Library, have been hard at work creating an index to the first five volumes of the *OLAC Newsletter*. The project is nearing completion, and we hope to mail it out to all current members this Fall. A notice will be put in the newsletter when the mail out takes place. Please **DO NOT CLAIM** a copy of the index until you see the mail out notice in the newsletter. As with most projects, it is being completed in what can laughingly be called "spare time." Information on ordering extra copies or receiving a copy when membership is not current will be available in the announcement.

--- Verna Urbanski

CALL FOR NOMINATIONS FOR THE 1987 ANNUAL OLAC AWARD Sheila S. Intner, Chair, OLAC Annual Award Committee

NOW IS THE TIME TO NOMINATE outstanding librarians for the 1987 Annual OLAC Award.

This award, which will be given for the first time at the OLAC Membership Meeting in San Francisco in the summer of 1987, honors a librarian who has made significant contributions to the advancement and understanding of audiovisual cataloging. The Awards Committee will select a recipient from among those nominated at their Midwinter meeting, to be approved by the OLAC Executive Board.

Eligibility for nomination is as follows:

1. Nominees may be OLAC members, but membership in the organization is not a requirement.
2. The nomination must be accompanied by statements that provide supporting evidence of the nominee's qualifications.
3. The nomination and statements must be postmarked no later than 15 November 1986, and must be received by the Award Committee Chair no later than 1 December 1986.
4. Nominees shall have made contributions to audiovisual cataloging by:
 1. Furthering the goals of standardization of AV and/or MRDF cataloging, including MARC coding and tagging;
 2. Interpreting AV and/or MRDF cataloging rules and developing policies on organization for these materials on the national and/or international levels;

3. Promoting the understanding of AV and/or MRDF cataloging, coding and data exchange by professionals unfamiliar with these materials and processes.

The Award recipient will receive an engraved plaque containing an inscription recognizing his or her special contributions to the field.

Kindly send all nominations, by 15th November, to:

Dr. Sheila S, Intner, Chair
OLAC Annual Award Committee
Graduate School of Library & Information Science
Simmons College
300 The Fenway
Boston, MA 02115

ONLINE AUDIOVISUAL CATALOGERS AWARD

Online Audiovisual Catalogers, Inc., (OLAC) seeks to recognize and honor librarians who have made significant contributions to the advancement and understanding of audiovisual cataloging, including related matters of MARC coding and tagging as well as interpretation of cataloging rules and policy on the national and international levels.

An award consisting of an engraved plaque shall be presented to an individual annually. Individuals considered for the award shall be selected on the basis of their outstanding contributions, both recent and sustained, to audiovisual cataloging.

Nominees may come from within or without OLAC's membership. A call for nominations shall appear in the third quarter issue of the *OLAC Newsletter*. Deadline for nominations shall be November 15 of each year. Nominations must be accompanied by statements of the qualifications of the nominee with supporting evidence.

The OLAC Award shall be administered by an Awards Committee, consisting of three OLAC members, no more than two of whom may be members of the OLAC Executive Board. The OLAC Chair shall sign the letter of presentation and present the award to the recipient at the OLAC Annual Membership Meeting.

The Awards Committee shall consider all nominations and recommend a recipient to the Board at its first meeting during the Midwinter Meeting. The Board shall have the authority to confirm the recommendation or return it to the Committee and direct them to make another selection. Should the Board choose the latter course, reasons for doing so shall be given. If, in any given year, no nominee shall be considered sufficiently worthy by the Committee to be recommended,

or, should all recommendations of the Committee be returned by the Board, no award shall be made for that year.

OLAC CATALOGING POLICY COMMITTEE ANNUAL CONFERENCE REPORT

The meeting was held in the New York Hilton, June 27, 1986, at 8:00 p.m. Following introductions, the minutes of the Midwinter meeting were approved as circulated. Chair, Verna Urbanski, passed out copies of the final agenda, recently received copies of the amended version of Chapter 9, and a discussion document concerning the addition of sound characteristics to the physical description for videorecordings.

Non-print Serials:

Verna reported that no response has been received from the chair of MARBI regarding CAPC's letter requesting some action on the handling of non-print serials. The issue is not on the agenda for MARBI at this conference, and LC will not be moving soon on it. Verna will send a follow-up letter to MARBI and report at Midwinter.

Subfielding of Parenthetical Qualifiers:

Verna received responses from OCLC and UTLAS regarding addition of a subfield code for parenthetical qualifiers. Neither response was encouraging as each felt their system was handling (or, in the case of OCLC, will handle after Oxford project alterations) these constructed headings adequately. Glenn Patton (OCLC) suggested that some local systems might not be able to handle a subfield code. It was suggested that CAPC try to find out from local systems how they handle parenthetical qualifiers. Dorian Martyn suggested that we compile a wish list of things local systems could do regarding AV. The suggestion was refined to be a survey of systems and/or AV catalogers using systems, with the results published in LITA. No one volunteered for this project so it was tabled until Midwinter. Between now and Midwinter, Martha Yee will note down some of her ideas on this issue and will consult with Nancy Olson, who originally brought this issue to the Committee's attention. They will report at the Midwinter meeting.

Manual for Managing a Cataloging Department:

Verna explained the history of the project and the difficulty of being detailed without being system-specific. There are many general books already available on managing a cataloging department. It was moved and passed to officially drop the project. Thanks were expressed to John Lashbrook (Wright State University), Dorian Martyn (The Upjohn Company) and Verna Urbanski (University of North Florida) for their hard work on the project. Verna will prepare a brief explanation of the project for the newsletter.

Review of the Amended Final Version of Chapter 9:

Sheila Intner distributed her compilation of comments on Chapter 9. She proposed that the Committee prepare a position paper on the document to give to CC:DA before they begin their deliberations on Saturday. After discussion, the Committee members voted on

the important issues and agreed to have Sheila Intner, Verna Urbanski and Dorian Martyn draw up an outline of CAPC comments for CC:DA.

Interim Cataloging of Computer Files:

The Committee reviewed some proposals put forward by Nancy Olson regarding interim cataloging of computer files while the rules are being revised. After discussion it was decided that CAPC would advocate continued use of the ALA guidelines for Chapter 9 materials until an official document replaced them. Records should be entered at an "I" encoding level and the GMD "machine-readable data file" should continue to be used until it is officially rescinded. It was felt that as a policy, CAPC should function to endorse and promote standardization of AV cataloging. Ben Tucker noted that the publishers of AACR 2 might issue a pamphlet, but something about additions and changes to Chapter 9 should be in catalogers' hands by October.

Proposed Addition of GMD "art original" to Chapter 10, "art reproduction" to Chapter 8 and 10, and "toy" to Chapter 10:

All additions were endorsed by CAPC although some members expressed reservations about the use of the term "art reproduction."

Addition of (stereo.) to the Physical Description for Videorecordings:

After review of the discussion document, many members expressed concerns/reservations about proposing such an addition. Action on the topic has been tabled until the Midwinter meeting. Dick Thaxter will investigate the need/impact of such an addition for videorecordings and Martha Yee will do the same for films. They will report on their conclusions at Midwinter.

NACO Status for CAPC:

Verna noted that Music OCLC Users Group (MOUG) has, as part of its REMUS retrospective conversion project, been granted NACO status with one member acting as a conduit for submission of names to NACO. She suggested that OLAC might be interested in investigating similar status for CAPC for AV names. Dick Thaxter and Glenn Patton indicated some of the pitfalls of obtaining and implementing such a program. After several suggestions, it was recommended that NACO libraries be surveyed to find out if they routinely include AV names in their submissions. Verna will compose a letter and Dick will distribute it. Hopefully, the results of the survey can be published in the newsletter with a clearer path of action indicated by the results. Dick indicated that anyone who finds a name conflict between the form on the item and the form on the LC cataloging should notify LC of the conflict. He reminded everyone that since LC catalogs AV from work forms rather than the item itself, the cataloging is subject to errors caused by not viewing the item.

Retiring Members and New Chair:

Martha Yee and Carmela DiDomenico were thanked for their work on CAPC for the past two years. John Lashbrook has given his resignation also. Katha Massey, Chair of OLAC, is currently reviewing applications for the openings. Appointments to the Committee will be made at the Executive Board meeting Sunday night. Dorian Martyn will be the new Chair of CAPC for the upcoming year. Thanks were expressed to Verna for her excellent job as Chair of CAPC for the past two years.

--- Meeting adjourned at 10:51 p.m.

Respectfully submitted,
Susie Koch

CAPC DROPS MANUAL PROJECT

For the past two years, members of the Cataloging Policy Committee of OLAC have been looking at a variety of approaches to create a universally applicable AV cataloging manual. A survey conducted by Laurel Jizba during her term as Chair of OLAC had indicated that the membership was interested in OLAC producing such a manual. Committee member John Lashbrook put a lot of effort into the beginning designs for a cataloging template to be used on a microcomputer. Member Dorian Martyn generated questions based on her cataloging manual created for the University of Miami School of Medicine. Repeatedly the members of the committee assigned to work on the project kept running into the thorny question of how to make the manual meaningful without making it utility-specific. General sets of cataloging principles, samples and guidelines are available from many sources. Likewise, general organizational/managerial information exists in easily attainable forms. Combining these basic facts with the amount of time members of the Committee could devote to the project made production of a useful tool a risky business. To the disappointment of many, the Committee is setting aside this project for the foreseeable future. If at some future time the Committee members feel able to tackle a project of this size, it is still out there waiting to be done. Many thanks are due to Dorian and John for all their work on the initial project. Also thanks to the OLAC Executive Board for their guidance.

Verna Urbanski
Immediate Past-Chair, CAPC

Minutes of the June 28, 1986 OLAC Business Meeting will appear
in the next issue (Vol. 6, no. 4) of the *OLAC Newsletter*.

OLAC EXECUTIVE BOARD MEETING MINUTES **June 28, 1986** **New York, Marriott** **8-10 p.m.**

1. Approval of Minutes:

Midwinter Executive Board Meeting minutes from Chicago were approved as published in Vol. 6, no. 1 of the *OLAC Newsletter*.

2. Treasurer's Report:

Cathy Leonardi reported that OLAC has assets of just under \$9,000.00 and membership stands at 553.

3. OLAC Conference:

Barbara Ritchie reported that conference plans were proceeding smoothly. Both keynote speakers have agreed to attend, and Barbara will make air and hotel reservations for the speakers. Barbara proposed that keynote speakers receive an honorarium from OLAC. The Board approved an honorarium of \$100.00 for each speaker. Registration fees will be waived for the speakers and panel members. Barbara Ritchie will send reminders of their commitments to participants at the end of August. Publicity about the conference will appear on: the OCLC terminal daily message screen among other places. Conference and hotel reservation forms will be included in the September issue of the *OLAC Newsletter*. Barbara promised the hotel a definite count at the beginning of October.

4. Number of Newsletter Copies:

Cathy Leonardi suggested cutting back on the number of newsletter copies produced for each issue. She will explore this further.

5. OLAC Newsletter:

Grace Agnew, Editor-in-Chief, announced an editorial board meeting for Tuesday morning, July 1 where deadlines for the next issue and ideas for articles would be discussed. Grace made a motion that the Production Editor receive a stipend of \$50.00 for each issue of the *Newsletter*. The Board approved this, beginning with volume 6, no. 3. Katha Massey mentioned that she had received several compliments on the *Newsletter*, particularly on the Questions and Answers column. The Board discussed including OLAC Executive Board members in the *OLAC Newsletter* masthead. Grace Agnew felt that cost and space considerations prohibited this. The Board agreed instead that the Board members would be listed in the September issue of each volume of the *Newsletter*.

6. OLAC Newsletter Index:

Verna Urbanski reported that the index to the *Newsletter* was coming along splendidly, and that the first cumulative issue of the index should be available in September. Verna and Bobby Ferguson, who assisted with the index, are revising the index based on comments received from several people who received advance copies. Board members also made suggestions on the index. Verna is willing to

produce the index but would like assistance in distributing it. Cathy Leonardi offered to mail the first issue of the index. The first issue will be sent free of charge to current OLAC members and then to new members while supplies last. The index will be announced in the September issue of the *OLAC Newsletter*.

7. Membership Dues Increase:

The Board Discussed raising membership dues and approved a dues increase based on a formula presented by Cathy Leonardi whereby personal dues would be raised to \$7.00, institutional to \$13.00 with foreign dues prorated accordingly. Cathy noted that renewal notices will be sent out in October or November.

8. CC:DA Audience Observer:

Katha Massey appointed Marilyn Craig of the University of Houston to the position of OLAC CC:DA Audience Observer.

9. OLAC Award:

Sheila Intner, OLAC Annual Award Committee Chair, announced that a call for nominations will appear in the September issue of the *OLAC Newsletter*. The deadline for nominating someone for the award is November 15, 1986. The Award Committee will make a recommendation to the Executive Board for consideration at the January, 1987 ALA Midwinter meeting. Toni Snee resigned from the committee due to job-related commitments. She was replaced by Katha Massey.

10. CAPC Vacancies:

Verna Urbanski, outgoing CAPC Chair, presented applications for the three vacancies on OLAC CAPC. After some discussion, the Board approved Nancy Austin, Bernard Karon and Bao-Chu Chang.

11. OLAC Nominating Committee:

A Nominating Committee comprised of Sheila Intner and Toni Snee will seek nominations for the position of Vice Chair/Chair Elect and Treasurer.

12. MOUG Liaison:

Marilyn Craig has volunteered to serve as Music Online Users Group liaison.

13. San Francisco Program:

Dick Thaxter will be responsible for scheduling meetings at ALA Midwinter and at the annual conference in San Francisco. He will make sure that the CAPC chair

is notified by ALA of room assignments. James O. Wallace will serve as program chair for San Francisco. He and Dick will appoint the rest of the committee in the near future. Suggested program topics included a chapter 9 workshop and a tour of RLIN facilities.

14. Other New Business:

Sheila Intner noted that Nancy Olson would be unable to attend the program scheduled for Tuesday, July 1 and titled, "A Return to the Scene of the Crime" due to family illness. Katha Massey suggested that job descriptions should be developed for all Executive Board positions similar to those developed for *OLAC Newsletter* positions. These should be sent to Dick Thaxter by July 15. Katha was concerned that business correspondence and other documentation be stored in an accessible location and organized for easy retrieval. The Board agreed that the post of archivist should be activated and that documentation should be sent to Cathy Leonardi in her role as treasurer/archivist. Katha also suggested that the bylaws should be revised to include the CAPC chair, as the chair of OLAC's only standing committee, as an Executive Board member.

With no further business, the meeting adjourned at 10:00 p.m.

--- Submitted by Toni Snee and Grace Agnew

NEW DIRECTIONS IN SUBJECT ACCESS TO NONBOOK MATERIALS

Sponsored by RTSD Audiovisual Committee, RTSD/CCS Subject Analysis Committee, and ACRL/RBMS Standards Committee and moderated by Carol Mandel, University of California at San Diego, the program consisted of five papers focusing on automated systems which integrate subject access to books and to non-print media, and other systems developed for specific media such as prints and photographs, films and music.

Susan Nesbitt, Hennepin County Government Center, spoke on the subject access used at her library, the decision-making process for establishing new headings, and the depth of subject access provided for materials in the collection.

Elisabeth Betz-Parker, Prints and Photographs Division, Library of Congress, gave a history of subject access to the LC Print Collection, and discussed the problems of providing more specific headings than LCSH allows and of identifying items with no text, label, date, or other clue.

Donald Bidd, National Film Board of Canada, gave an in-depth introduction to the PRECIS indexing system in use at the NFB and other film collections throughout Canada. He explained

how the indexing string is derived and covered the strengths, weaknesses and future of the system.

Brad Young, University of Illinois, discussed access to music materials through PRECIS, through the MARC Music format and its separate fields for retrieval of data for instrumentation and voice, and through the new Dewey 780 schedule to be included in the 20th edition of DDC.

Karen Markey, OCLC Office of Research, discussed iconographical research collections and their use by art historians through such subject accessing and classification schemes as Iconclass, the Marburger Index, the Princeton Index and others.

--- Submitted by Bobby Ferguson

THREE-DIMENSIONAL ARTIFACTS AND NATURALLY OCCURRING OBJECTS

A meeting was held April 8 at the Library of Congress on adding specifications for three-dimensional artifacts and naturally occurring objects to the USMARC Visual Materials Format. Those invited to attend were:

- Helen Hurley, Health Sciences Library, University of Cincinnati Medical Center
- Michael Moss, West Point Museum
- Russell Sale, Getty Art History Information Program, National Gallery of Art
- Ken Smith-Christmas, U.S. Marine Corp. Museum
- Jean Weihs, Seneca College
- Nancy B. Olson, Mankato State University
- Richard Thaxter, Audiovisual Section, Special Materials Cataloging Division, LC

Phyllis Bruns, Network Development and MARC Standards Office, LC, presided at the session, which resulted in proposals to be presented at the MARBI meeting scheduled for ALA, June 29.

A preliminary meeting had been held at LC in September, 1985, during which representatives from the Washington D.C. area reviewed specifications prepared by Phyllis Bruns. During that meeting it was decided an 007 would not be used for three-dimensional materials, a decision with which we all agreed.

We were reminded that LC does not catalog any materials which come within the scope of AACR 2 chapter 10, the chapter under consideration in this format expansion. It is not likely that LC will catalog these items within the foreseeable future.

Many of the fields and values which we agreed should be added to the format are for archival use. Some, however, will see more general use.

A discussion of applicable GMD's proved interesting, as Jean Weihs pointed out we may use the GMD "art original" for materials in chapter 10 as well as for those in chapter 8. A rule interpretation for 8.5B1 (CSB 10, 11, 25) lists chapter 8 GMD's with specific material designations distributed appropriately. That LCRI does not include "art original," though it is listed in 1.1C1 as a GMD with the others cited in the LCRI. 8.5B1 does list the term. 10.5B1 does not list "art original" though the definition in the glossary says "The original two- or three-dimensional work of art ..." Therefore we may use this term as appropriate, whether cataloging a two-dimensional art work, or a three-dimensional one.

"Art reproduction" is not a GMD, but is included in the list of specific material designations in 8.5B1. We felt this should also be a GMD, and that we should be permitted to use it for both chapter 8 and chapter 10 materials. JSC will consider adding this term to the list of GMD's at its fall meeting.

Other changes which will be proposed to MARBI include changes to accommodate BC dates, a field in which to code patent registration numbers, and a field for taxonomic identification.

The meeting was funded by the Council for Library Resources.

--- Submitted by Nancy B. Olson

RTSD AUDIOVISUAL COMMITTEE
Business Meeting Minutes
New York, N.Y.
July 1, 1986

The meeting was called to order by the Chair, Martha Yee, at 2 p.m. in Diplomat Room A of the Sheraton Centre Hotel, New York, N.Y. Members of the Committee (including new appointments) and observers introduced themselves, and corrections to the committee roster were made. Bruce Johnson is the Committee's incoming chair. Minutes of the previous meeting were approved as distributed.

1. The first item of business was reports from several related groups:
 1. Bob Mead-Donaldson reported that the Ad Hoc Interdivisional Group to Promote Cataloging in Publication for Audiovisual Materials (AV-CIP) has completed its first phase of work--to identify a broad base of support throughout ALA as well as outside for an AV-CIP program--and has begun to move into a second phase focused on LC 's pilot project (scheduled to begin January 1, 1987) to provide cataloging in publication for 1,000 microcomputer software titles. Although its automated system will not be available, LC will begin the project manually with MARC distribution postponed until later when the automated facilities are ready. Judy McDermott will coordinate the project at LC, replacing Susan Vita who has

transferred to new duties. The AV-CIP Committee has appointed a subgroup to work on evaluation of the project.

2. CC:DA considered the "amended final revision" of Chapter 9 at its meetings. The following major decisions were made there and reported on by several observers (Glenn Patton, Dick Thaxter, Katha Massey, Verna Urbanski, and Martha Yee):
 1. One chief source of information was agreed upon along with a preferred order for choosing alternative chief sources when needed.
 2. The proposed wording for accompanying material concerned several committee members and final action was deferred until later.
 3. Area 3 itself was changed to required, but each subheading was then made optional. If left as voted upon, every cataloged item must have in Area 3 at least the words "program file" or "data file." Some concern about this result was expressed at the meeting. Substitute wording which would reflect more accurately the desire to use an Area 3 in the absence of an Area 5 for remote access files only was being considered.

In other activity, CC:DA accepted the GMDs "art original" and "toy" but rejected "art reproduction."

3. Dick Thaxter reported that MARBI included on its agenda in New York the 3-D format as a discussion proposal only.
4. Martha Yee reported from the Subject Analysis Committee' that the Subject Access to Individual Works of Fiction, Drama Subcommittee met for the first time. Members spent the time defining their charge and assigning tasks for the next six months. The group's scope will not be limited to textual materials. Work will probably include a report to LC recommending the expansion of subject access to works of fiction as well as the development of guidelines (similar to the *Guidelines on Subject Access to Microcomputer Software* recently published by ALA) for institutions who want to go beyond LC in such subject access.
5. LC activities as reported by Dick Thaxter included:
 1. Audiovisual materials went online just before Midwinter 1986.
 2. NUC/AV will appear on schedule and cover the first through third quarters. It will include for the first time records for archival film and moving-image materials and graphic materials.
 3. AV printed cards are now postponed indefinitely awaiting the outcome by CDS of a consultant's study on the future of LC's card program as a whole.
 4. LC should have a report at Midwinter on the AV-CIP project, Later this fall, the participating publishers will be selected. LC's catalogers will be working from data sheets supplied by these publishers. Dick also reported that LC had an opening for an AV cataloger because of the project.
 5. The availability of two new publications of possible interest to AV catalogers was announced. Both will be sold by CDS:
 1. *Thesaurus for Graphics Materials* - E. Betz-Parker.
 2. (List of genre terms)
6. Glenn Patton reported on OCLC activities:

1. New editions of all format documents were issued in the spring. Changes to the *AV Format* included splitting up the 007 fields for different formats and the incorporation of a version of Nancy Olson's 007 chart (those present thought the latter was very useful).
2. OCLC will implement Update 12 of *MFBD* as documented in T.B. 164 in the next few weeks. Update 13 of *MFBD* is due out shortly and will be implemented in the fall. This will include changes to the 007 field for sound recordings.
3. OCLC is not contemplating any more general rounds for ENHANCE applications. Some libraries may be given ENHANCE authorizations for special projects, such as ARL retrospective conversion projects. There are currently about 70 ENHANCE libraries including two authorized to enhance MRDF records.
4. Most OCLC activity is now centered around the development of the new online system (Oxford Project), Phase I, which will include cataloging system changes and searching enhancements, is scheduled for implementation in the spring of 1987.
7. The ACRL Audiovisual Committee (as reported by Janice Woo) has been working on the revised *Guidelines for Audiovisual Services in Academic Libraries*. Following publication of the draft revision in *C&RL News* (May 1986 issue), an open hearing was held on Sunday, June 29, 1986. Based on comments received, minor changes to the text were made. The guidelines now go to the ACRL Standards and Accreditation Committee and, if approved, will go forward for publication. The Committee is planning a program for San Francisco which will be a state-of-the-art review of the administration and organization of academic AV media centers.
8. Phyllis Fisher reported for Jeanie Kreamer on YASD activities which include:
 1. Development of a list of video prints that have been highly selected;
 2. Discussion of a proposed program, on video collections;
 3. Investigation of a possible video survey.
9. Marilyn Rehnberg from LITA reported that the LITA/VCC questionnaire and update to the video guidelines had "fallen through the cracks." When the draft document is located, LITA Publications Committee will publish the guidelines portion (not the essay part). She also distributed a flyer announcing that *Library Video Magazines* is now available from ALA Publications.
10. Online Audiovisual Catalogers, Inc. (OLAC) activities reported by Sheila Smyth included:
 1. The annual business meeting and election of officers on Saturday, June 28, 1986. Dick Thaxter is the incoming chair;
 2. OLAC Conference to be held at OCLC in November 1986;
 3. Presentation of an OLAC Award--see details in the OLAC Newsletter;
 4. OLAC presentation made to OCLC User's Council by Sheila Intner;
 5. Regional AV workshop volunteers' list--if you are interested in being a workshop volunteer, please respond to Dick Thaxter at LC;
 6. In conjunction with OLAC's sixth anniversary, a Founder's Award was presented to Nancy B. Olson on Tuesday, July 1, 1986.

2. Under old business, the following topics were discussed:
 1. RTSD/CCS Cataloging of Children's Materials Draft Manual
Martha distributed to committee members copies of her response to the above committee's request for input on the need for a separate section on audiovisual materials. Since then, she has learned that Jean Weihs will write a chapter on AV cataloging for the manual.
 2. Producers and Distributors Contact Project (1987)
Karen Driessen reported on activities of the subcommittee (Thaxter, Urbanski, Olson and Driessen, chair) named to explore a project to contact producers of AV materials to make them more aware of the bibliographic needs of librarians relating to their products. Karen handed out a brochure she developed; she needs feedback and suggestions before Midwinter. A new subcommittee was set up to continue work: Driessen, chair, Thaxter, Goss, Esmon. A Midwinter breakfast meeting of the subcommittee was scheduled for Saturday at 7:30 a.m. If others wish to attend, contact Karen ahead of time. An original budget request of \$300 approved by RTSD may not be sufficient to cover the project as it appears to be shaping up. The committee may need to ask for a supplementary budget if it decides to pursue a quality printing job and prints enough copies to distribute in the exhibit area, mail to producers, **and** do a follow-up distribution. Verna and Karen will work on getting cost estimates on production, postage, etc. as soon as possible to Bruce. Dick will send Karen a list of AV producers to use as a starting point. Dorian Martyn suggested identifying a producers' convention and distributing the materials there so as to reach the people who really count. This could perhaps be followed later by a program for the producers. Such a strategy worked successfully for medical librarians. In a related vein, Glenn Patton mentioned that NISO Subcommittee FF has been appointed to work on standards for eye-legible information on MRDF. Ed Swanson is chair, and Sheila Intner is a member.
 3. Holly Johnson was suggested as a speaker on cataloging AV materials for children at a proposed 1987 forum to be sponsored by the CCS/Cataloging of Children's Materials Committee.
 4. Sheila Intner reported that the Committee's film directories were being sold at the ALA Store. If any are left, they will be carried on the RTSD inventory until all are sold. The RTSD office will handle requests. The Committee has already sold enough copies to recover costs.
 5. The Committee voted to change its meeting time for Midwinter to Monday, 9:30-12:30.
 6. RTSD Audiovisual Committee tours
Verna reported that the tours were well-attended. The MOMA tour was disappointing to some people because they didn't actually get to "tour" the facilities, but participants did receive good information about their organization and processing. The Museum of Holography tour was not held because too few people signed up. Martha thanked Verna Urbanski and Janice Woo for all their work. If the Committee holds tours in San Francisco, the following suggestions were made:
 - Consider changing day and time (see under New Business);

- Do better job of assisting people to find the sites;
 - Remember that Bill Bunnell of RTSD Office handled the registration.
7. RTSD Audiovisual Committee Program in New York on Saturday morning was very successful. Thanks were extended to Martha and the rest of the Program Committee members for all their work.
3. New Business included:
1. Tours in San Francisco
David Thompson is exploring a tour of the Museum of Holography on Haight Street. If there are other suggestions, please forward them to David. The Committee voted to plan the tour for Tuesday morning if possible with Monday afternoon, Tuesday afternoon, and Friday afternoon as alternates in that order.
 2. Program for 1988
A budget must be turned in before Midwinter. Think about topics and send suggestions to Bruce discussion at Midwinter.
 3. MLA liaison
The Music Library Association is interested in establishing a liaison relationship with the Committee. Bruce will send them a written request to initiate the process.
 4. YASD request to co-sponsor program in 1987 on video collections.
Bruce asked Phyllis Fisher to send him a written request outlining what part the RTSD Audiovisual Committee would be expected to play. The Committee voted tentatively to go ahead with co-sponsorship.
 5. NLM liaison
A suggestion was made to explore a liaison relationship with someone from AVLINE at NLM (possibly Alice Jacobs?). Bruce will follow-up on this.

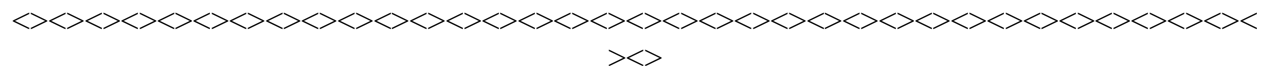
The Committee expressed its appreciation to Martha for her outstanding leadership for the past two years.

Having no further business, the meeting adjourned at 4 p.m.

--- Submitted by Katha Massey

RESEARCH IN PROGRESS

This issue of the *Newsletter* inaugurates a new feature, Research in Progress, designed to acquaint OLAC members with research or special projects of interest to audiovisual catalogers before results are published in the library literature. The *Newsletter* welcomes any submissions for this column, which should be sent to Grace Agnew, Editor-in-Chief, at the address on the *Newsletter* masthead.



"Online Systems in Academic Libraries," by John A. Camp, Grace Agnew, Judith Shelton, Christina Landram and Jane Richards. Catalog Department, Georgia State University.

Two hundred and ten (210) valid responses were received in a recent survey of online systems in academic libraries. Twenty-five (25) of 207 respondents had online public access catalogs. One catalog was developed in-house, 16 were vendor turnkey systems, 4 were a combination of one or more types, 2 were provided by a bibliographic utility and 2 belonged to the "other" category. Twelve (12) respondents had possessed an online catalog less than one year; eleven (11), 1-5 years; and one (1) more than 5 years.

One online catalog utilizes a microcomputer, 12 utilize a minicomputer, and 12 utilize a mainframe computer. Six (6) respondents provide no backup for the catalog, 11 provide hardcopy backup, 6 provide microform backup, 1 provides a diskette, and 1 provides other backup.

Six (6) online catalogs include authority control, 15 plan this feature and 4 systems do not have this feature. All 25 catalogs are searchable by author or title, 20 are searchable by subject, 19 by a combination of author and title, 13 by keyword, 22 by call numbers, 22 by other identification numbers and 14 by boolean operators. Six (6) catalogs include set logic. One hundred and nineteen (119) of 183 respondents plan an online catalog in the future.

--- Submitted by Grace Agnew

BOOK REVIEW

Bibliography of National Filmographies. Dorothea Gebauer, Harriet W. Harrison, ed. Brussels: FIAF, 1985.

The book is designed for film archives and film catalogers. It is organized alphabetically by country including a "multinational" section. The majority of titles are pre-1984 publications. Annotations provided for titles viewed by the Cataloging Commission members are informational rather than evaluative.

Listings under each country are arranged by type of material and include books, periodicals, and unpublished works.

No index is provided. The typescript is sometimes faint due to poor reproduction. The non-standardized diacritics and romanization are somewhat frustrating to the reader.

The main benefit of this volume would be to film archives or large library film collections of international scope. It would be a useful tool in researching titles from

countries where documentation is scarce. The title is recommended for libraries with extensive international film holdings and for film archives of a similar nature.

--- Submitted by Barry Zaslow,
Miami University Libraries

NEWS ABOUT MEMBERS

The membership is OLAC's greatest resource. To facilitate sharing among members, the *Newsletter* is introducing a new column devoted to news about members, in particular job changes, promotions, new responsibilities and awards. Due to time constraints for the *Newsletter* staff, all items for this column must be submitted by members. We are unable to search library literature for news about members and must rely solely on submissions. For this reason, we apologize if any recent job changes, promotions, etc., are omitted. Submissions for this column should be addressed to Bobbie DeCoster, News and Articles Editor.

- **Sheila S. Intner** was named LRTS editor designate at the RTSD Board of Directors at the January 1986 Midwinter meeting. She will work with LRTS editor Elizabeth L. Tate for a year and then serve a three-year term as editor following the San Francisco Annual Conference.
- **Bo-Gay Tong** has been appointed Orion User Services Librarian for the UCLA University Library.

If you have changed jobs, received a promotion or taken on new responsibilities, please share your good fortune with your fellow OLAC members and drop us a line.

INSTITUTIONS CHOSEN FOR THE THIRD ROUND OF ENHANCE

Sound Recordings Format:

University of Wisconsin--Milwaukee
Kansas City, Kansas, Public Library
Minneapolis Public Library
Public Library, Charlotte-Mecklenburg County

Maps Format:

Georgia State University
Illinois State Library

Machine-Readable Data Files Format:

Southwest Texas State University
California State Polytechnic University, Pomona
State University of New York College, Genesee

Media Format:

College of DuPage
North Texas State University
University of Maryland, College Park

Scores Format:

Carnegie Library of Pittsburgh

QUESTIONS & ANSWERS**Editor: Verna Urbanski**

QUESTION: I am confused about how to code the 041 when you have a dubbed film.

ANSWER: Accurate coding of LANG and 041 is very important to the indexing of the record. It may help to remember that for type g material LANG is the language of the sound track of accompanying sound. The language of the "title page" has no bearing on the coding of the 041. The language of a dubbed film would be handled under category (1) in the 041 explanation (MED 0:56), that is, the language of the sound track.

--- Glenn Patton

QUESTION: Does computer animation count in the TECH coding of the fixed field as an animation technique? A lot of the videocassettes I've cataloged lately have had short segments of computer animation to illustrate concepts discussed in an otherwise live action item.

ANSWER: If you know there is animation of any kind on the videocassette, it is more accurate to use code "c" (animation and live action) than to use "i" (live action).

--- Glenn Patton

QUESTION: I need advice on describing components of kits (type: o). I understand how field 300 would be transcribed if you wished no further description, for example: 4 filmstrips, 4 sound cassettes, 22 study prints, etc.

But if you did wish to elaborate on the physical description I don't see how that would be possible in a single 300. Would this information be put in one or more 500 note(s) for each component, for example:

500 Filmstrips (4) : col. ; 35 mm.

500 Sound cassettes (4) : 1 7/8 ips.

500 Study prints (22) : col. ; 28 x 22 cm.

ANSWER: As you noted it is not possible when cataloging under AACR 2 to elaborate on the component parts of a kit in a single physical description. In revised Chapter 12 of AACR 1 it was possible to do this and it is a technique missed by many AV catalogers (see pages 19-20 of Chapter 12 rev.--If you still have it around!!!!).

If you wish to give a physical description of each component part, do so in a note. Follow the standard descriptive pattern for that media when cataloged alone. I would put all such descriptions together in one note rather than using a separate note for each and would separate them using a period space dash dash space technique as used in 1.10C3. OCLC's *Technical Bulletin* no. 161 issued June 1986, indicates that field 300 is now repeatable for "the recording of multiple physical descriptions for kits, original or historical graphic materials, and archival moving-image materials" (page 10). Please note that only the first 300 in a multiple set of physical descriptions will print on catalog cards (see TB 164).
--- Verna Urbanski

QUESTION: Is it correct to input an ISBN in the 028 field in lieu of an absent publisher's number on a cassette? I have seen this done on some records and think it is a good idea; however, theoretically, the ISBN belongs in the 020 field.

ANSWER: The ISBN should not go in a 028. When you see this use, it should be reported as an error. In OCLC, the 020 and the 028 each index in different indexes. Inputting an ISBN in an 028 field would result in a search of the wrong retrieval index which would lead to a zero search response.

Examine the recorded sound format to see the very different capabilities of these two fields. Each in its own way is a powerful search tool. It would be ill-advised to violate the integrity of either of these indexes with inappropriate indexing keys. Since the 020 is available in the sound recording format, there is no reason to use the 028 rather than the 020 for the ISBN.

It is good to check things like this out before doing them on your cataloging. Always remember that member copy reflects varying levels of expertise. Non-print cataloging is often the stepchild in cataloging departments so the quality is especially suspect. It is always best to question a procedure rather than to adopt it just because you find it on OCLC member copy.
--- Verna Urbanski

QUESTION: Is there a way to handle videorecordings which have been recorded in stereo. I see no examples of this in AACR 2, but am seeing it done on OCLC member input records. The ones I have seen are saying "sd., col., stereo," in subfield b of the 300 field. It seems to me that at the very least the term "stereo" should follow "sd."

ANSWER: You are correct that AACR 2 has not provided for this use. For now, I would suggest using a note for this information. For example: Recorded in stereo. I have reservations about whether it should be mentioned at all. Will we get ourselves into a situation where we say "sd. (mono), col." on videorecordings? This brings up visions of

the analog/digital notation in the 300 field of sound recordings that is being used incorrectly so often. Dick Thaxter of LC says that they, informally, do as you suggest, that is, they say: sd. (stereo.), col. ; ... Please note that a difference in sound recording technique should not be deemed as a reason to input a new record.

--- Verna Urbanski

QUESTION: According to AACR 2 24.1B, works for bodies are entered under the name used at the time of publication. We recently cataloged *Dr. Jekyll and Mr. Hyde* which was made in 1920. On the piece itself the credits named Famous Players-Lasky as the production company. This heading is listed on LC NAR 79055407 (code d) as a 410 20, but considered in a 667 as a valid AACR 2 heading. (See also LC NAR 79055404.) For our use we made Famous Players-Lasky Corporation a heading with a see also to Paramount Pictures Corporation. Is this the proper procedure?

ANSWER: The name forms given in the 667 are anticipated AACR 2 forms of earlier names. When and if LC catalogs a title having one of these forms of the name, they will establish at that time a name authority record for the name in question. The form in the 667 is the probable form they will use. It appears on the current authority record as a 410 20 rather than a 510 20 because LC has not yet had a title requiring use of the name so it can't be a see also. It is not guaranteed to be the form LC will eventually use for the name, but I would not feel uncomfortable using it on my cataloging. Whether or not you make a see also for your catalogs depends on whether you have entries in your catalog at Paramount Pictures Corporation.

--- Verna Urbanski

QUESTION: How should I indicate that the videotape I am cataloging is recorded according to the PAL standard? All U.S. videotapes are recorded in the NTSC standard, but this is never explicitly stated in standard cataloging.

ANSWER: Rule 7.5B1 is rather confusing, It is hard to know what to put in a note and what to put in the 300. When I am in doubt about this question I defer to a note. People wanting to use my copy can easily delete my note and move the information to the physical description. The important thing is not to invest too much cataloging time on questions of this type. I would suggest a note in the form "VHS format, PAL standard."

--- Verna Urbanski

QUESTION: I am cataloging transparency masters and don't know what to use for a GMD and SMD. Using transparency for a GMD just doesn't seem right when you don't really have that until you make it. Also, transparency master isn't listed as a SMD at rule 8.5B1.

ANSWER: Using transparency as a GMD would be misleading. Nancy Olson advises in the 2nd edition of her book (p. 154) to catalog without a GMD for this material. I concur. The last sentence of rule 8.5B1 has an option that allows for a more specific term to be used as an SMD if none from the provided list suits.

--- Verna Urbanski

MEMBERSHIP APPLICATION FORM

Membership in Online Audiovisual Catalogers is available for single or multiple years. The membership year is from January 1 through December 31. Membership includes a subscription to *OLAC Newsletter*. Membership rates are:

	single year - US - \$7.00 personal ; \$13.00
institutional	
	Non-US - \$9.00 personal ; \$15.00
institutional	
	two year - US - \$13.00 personal ; \$25.00
institutional	
	Non-US - \$17.00 personal ; \$29.00
institutional	
	three year - US - \$18.00 personal ; \$36.00
institutional	
	Non-US - \$24.00 personal ; \$42.00
institutional	

An index will appear in Fall 1986. This is the reason for the price increase. It will be an annual cumulative index. Payment in US funds only, please. Make check payable to ONLINE AUDIOVISUAL CATALOGERS and mail to:

Catherine Leonardi
OLAC Treasurer
3604 Suffolk
Durham, NC 27707

**

TO APPLY FOR MEMBERSHIP IN OLAC OR TO RENEW YOUR MEMBERSHIP
XEROX THE FORM BELOW

**

Circle the correct information:

I wish to (renew my membership in // join) OLAC

I am enclosing : \$7 \$9 \$13 \$15 for 1987

\$13 \$17 \$25 \$29 for 1987/1988
\$18 \$24 \$36 \$42 for 1987/1988/1989

CHECK HERE IF YOU **DO NOT** WANT YOUR NAME ON A MAILING LIST
WHICH IS SOLD TO AV RELATED ORGANIZATIONS ____

NAME:
ADDRESS:

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***OLAC Newsletter* EDITORIAL STAFF**

	EDITOR-IN-CHIEF	PRODUCTION EDITOR
	Grace Agnew	Sharon Grieggs
Almquist		
	Swilley Library	Willis Library
	Mercer University Atlanta	P.O. Box 5188
	3001 Mercer University Dr.	North Texas State
University		
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	300 Landerholm Circle S.E.	P.O. Box 131

70821

Bellvue, WA 98007

Baton Rouge, LA

EDITOR

BOOK REVIEW EDITOR

QUESTIONS & ANSWERS

Carpenter Library
North Florida

Anne A. Salter
Atlanta Historical Society
3101 Andrews Dr.
Atlanta, GA 30305

Verna Urbanski
Thomas G.

University of

P.O. Box 17605
Jacksonville, FL

32245-7605

Materials for publication in the *OLAC Newsletter* should be sent to the appropriate editor. Persons wishing to review books are invited to write to Anne Salter indicating their special areas of interest and qualifications. For AV cataloging questions, contact Verna Urbanski. Articles should be typed, double spaced, and consistent in length and style with other items published in the *Newsletter*. The submission deadline for the December issue is October 25, 1986.

For membership renewal and change of address contact:

Catherine Leonardi
OLAC Treasurer
3604 Suffolk
Durham, NC 27707

For general information about OLAC, contact:

Richard J. Thaxter,
OLAC Chair
Head, Audiovisual Section,
Special Materials Cataloging Section
Library of Congress,
Washington, D.C. 20540

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